

MEMBERS PRESENT

- Richard Bernhardt, Supervisor
- Marvin Besteman, Jr., Clerk
- June Douglas, Treasurer
- Ron Hesselink, Trustee
- Jim Moore, Trustee
- Larry Palma, Trustee
- Sheri Davie, Trustee

Also present: Brian Hamp, Woody Van Volkenberg
 Attendance: 2

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOTION: by June Douglas, supported by Jim Moore, to approve the Minutes of December 20, 1993 as written. Motion carried.

MINUTES

The Finance Committee recommended that the bills be paid.

MOTION: by June Douglas, supported by Jim Moore, that the following bills be paid:

PAY BILLS

General Fund	\$6,564.09	
Fire Fund	54.35	
Ambulance Fund	598.83	\$19,133.77
Park & Recreation	779.42	
Golf Course Fund	983.07	
DPW	9,760.39	Checks #4632-4667
Police Fund	393.62	

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOTION: by Jim Moore, supported by Sheri Davie, to allow Sandy Hovland to do her practicum in the Township offices, to start on January 10, 1994 for 20 hours per week. Motion carried.

HOVLAND
PRACTICUM

Larry Palma reported that he had not had time to look at the furnace at the Golf Course house yet.

MOTION: by Jim Moore, supported by Sheri Davie, to adopt the Resolution to solicit sealed bids for all contracts for which the Township Board anticipates a total Township obligation of \$20,000 or more. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

SEALED BIDS
CONTRACTS

MOTION: by Jim Moore, supported by Larry Palma, to adopt the Resolution to modify and/or increase the 1993-94 Budget. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

INCREASE
BUDGET

The Park and Recreation report was received.

A letter was received from Attorney Wm Dyke Justin on grooming of snowmobile trails under private contract.

Discussion was held on the need to provide parking by Dukes Lake off of Gaines Highway for sledding. The cost to plow out the parking lot by the lake was discussed.

Supervisor Bernhardt reported on a meeting he had with Attorney Beth Askwith and June Douglas on the back tax lawsuit against the County. It was also reported that a letter has been sent to Bresnan Communications requesting the proposed rate schedule.

There has been no response from the Post Office on the proposed lease. Supervisor Bernhardt will send a letter requesting a response.

MOTION: by Marvin Besteman, supported by June Douglas, to proceed to receive bids on the list of equipment for sale that was presented by Norman Perkins. Motion carried.

**BIDS
EXCESS
EQUIPMENT**

Recess: 8:27
Reconvene: 8:42

Work was done on the Golf Course budget with Brian Hamp.

MOTION: by Jim Moore, supported by Sheri Davie, that the Meeting be adjourned at 10:36.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING
PUBLIC HEARING

PURPOSE: Budget Hearing

MEMBERS PRESENT

- Richard Bernhardt, Supervisor
- Marvin Besteman, Jr., Clerk
- June Douglas, Treasurer
- Ron Hesselink, Trustee
- Jim Moore, Trustee
- Larry Palma, Trustee

Also present: Mike Hoolsema

Attendance: 10

The Meeting was called to order at 7:34 by Supervisor Bernhardt.

Supervisor Bernhardt opened the Public Hearing on the budgets.

Questions from the public were received on the budget.

1. DPW retained earnings, surcharges and capital improvements.
2. Park & Recreation reimbursements from the DNR on grooming.
3. UDAG Fund.
4. Property Tax Fund.

MOTION: by Jim Moore, supported by Sheri Davie, to allow Woody Van Volkenburg to attend the UP Association of Equalization and Assessing Officers Meeting in Escanaba on Feb 4, 1994. Motion carried.

ASSESSOR
WORKSHOP

MOTION: by Jim Moore, supported by June Douglas, to allow Norman Perkins and Claude Rath to attend the AWWA Joint Expo '94 on Feb 8 and 9, 1994 in Lansing. Motion carried.

PERKINS/RATH
EXPO '94

The Supervisor canceled the Special Board Meeting with the Park and Recreation Board on January 31 and rescheduled the Meeting for Feb 1, 1994 at 7:30.

Questions and comments were received from Don Sare on the letter on the coliform bacteria results sent to each residence.

MOTION: by June Douglas, supported by Jim Moore, that the following bills be paid:

PAY BILLS

General Fund	\$ 5,346.62	
Fire Fund	403.26	
Ambulance Fund	1,044.73	
Property Management	1,095.54	Grand Total
Park & Recreation	2,746.85	\$43,300.08
Golf Course	2,528.37	
DPW	27,591.95	Ck# 4668-4735
Police Fund	2,542.76	
	<u>\$43,300.08</u>	

Upon roll call vote, all members present, voted "aye". Motion declared carried.

Jim Moore reported that the Personnel Committee had met with Cheryl Shelanskey on completion of her 6 month probationary period. The committee recommendation was for an increase in salary of \$500.00 per year, retroactive to December 7, 1993.

MOTION: by Jim Moore, supported by June Douglas, to increase the Park & Recreation Directors salary by \$500.00 annually, retroactive to December 7, 1993. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**P & R
DIRECTOR
SALARY
INCREASE**

Supervisor Bernhardt closed the Public Hearing on the 1994-95 budgets at 9:28.

MOTION: by June Douglas, supported by Larry Palma, to adopt the Resolution for the Township budgets for the fiscal year 1994-95 for all funds. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BUDGET
RESOLUTION**

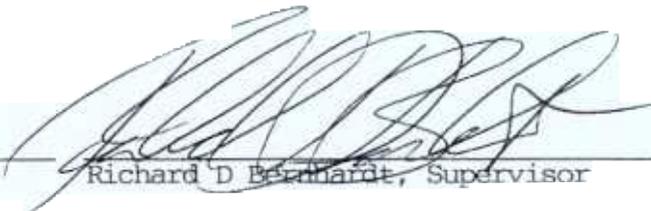
MOTION: by Jim Moore, supported by Sheri Davie, to adopt Resolution #20 to honor Marvin Besteman, Jr., as President of the Michigan Township Association. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BESTEMAN
RESOLUTION**

MOTION: by Ron Hesselink, supported by June Douglas, that the meeting be adjourned at 9:31. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard D. Bernhardt, Supervisor

PURPOSE: FUTURE DIRECTION OF THE PARK & RECREATION DEPARTMENT OPERATIONS AND ITS PROPERTIES.

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Larry Palma, Trustee

MEMBERS ABSENT

Sheri Davie, Trustee

The Special Meeting was called to order at 7:30 by Supervisor Bernhardt.

Discussion was held on:

1. Park & Recreation Bingo. Cheryl Shelanskey presented a financial report on Bingo for 1993. General feeling was to discontinue the Regular Bingo because of low attendance, little profit and lack of volunteer workers. Park & Recreation will continue to hold Special Bingo.
2. Supervisor Bernhardt reported that the Township Board has given the Park & Recreation the use of Building 152 for storage rentals.
3. Recreation Center.
 - a. work plan for development
 - b. need for an engineers drawing
 - c. cost for total project
 - d. Bond to finance the complete project

Supervisor Bernhardt appointed a committee for the development of the Recreation Center of Jim Moore, Larry Palma, Randy Bertram, Brent Armstrong.

Recess: 8:40

Reconvene: 8:52

Cheryl Shelanskey presented a proposal for grooming a snowmobile trail around the housing area to come out behind the Township Hall.

Discussion on the Fairground property:

1. 4H Building
 - a. new roof
 - b. barrier free bathrooms
 - c. foundation

Discussion was held on whether we should continue to repair it or replace it with something else.

2. Dorm Building
 - a. the present use
 - b. cost of repair
 - c. use for fair exhibit
 - d. taking part of building down, keeping bathroom & shower

Discussion was held on the other fairground buildings and the cost of repairs and maintenance.

The Park and Recreation Board will be advertising to hire a firm to advertise and lease the present track signs at the fairgrounds.

MOTION: by June Douglas, supported by Jim Moore, to adjourn the meeting at 9:58. Motion carried.


Marvin Besteman, Jr., Clerk


Richard D. Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Sheri Davie, Trustee
Larry Palma, Trustee

Attendance: 11

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOTION: by June Douglas, supported by Marvin Besteman, to approve the minutes of the Regular Meeting of Jan 3, 1994, the Special Meeting of Jan 10, 1994 and Jan 24, 1994 as written. Motion carried.

MINUTES

PUBLIC COMMENTS

Pat Haskell requested use of the Township Hall on March 15, 1994. The Woodside Community Womens Club is hosting a public meeting on the ballot proposal with Representative Pat Gagliardi. The Womens Club is also interested in getting flowers planted along some of the streets, using Charlevoix as an example. Discussion was held on the cost of flowers, preparing the soil, planting and taking care of them.

Finance Committee recommended that the bills be paid.

MOTION: by June Douglas, supported by Jim Moore, that the following bills be paid:

General Fund	\$ 7,278.09	
Fire Fund	971.93	
Ambulance Fund	1,337.80	
Property Mng Fund	2,154.37	
Lease Prop Tax Fund	30,794.16	Checks 4739-4791
Park & Rec Fund	1,116.51	
Golf Course Fund	855.11	
DPW Fund	15,017.46	\$61,020.23
Police Fund	1,494.80	

PAY BILLS

Upon roll call vote, all members present. voted "aye". Motion declared carried.

Discussion was held on a letter received from the Department of Public Health dated December 2, 1993 in regard to the Township water supply.

Supervisor Bernhardt reported:

1. TCE has not been at a level that required us to shut down any of the wells.
2. the wells are being used on a rotating basis.
3. a meeting was held with Williams & Works, DNR, Dept of Public Health, US Army Corp of Engineers and the Michigan Dept of Correction.
4. the US Army Corp of Engineers has awarded a contract for environmental restoration project of test wells this summer.

5. we are working with our engineering firm as to locations for new wells or new source for water, a filtration system and a grant to help cover the cost.

Jean Karrer requested information about the coliform bacteria letter.

Supervisor Bernhardt reported that from 12/16/93 until 1/25/94 we have been testing at several sites and have not found a continuous result of positive tests at any of the locations where it was detected.

Recess 8:35
Reconvene 8:50

Supervisor Bernhardt reported that he has given the DFW the okay to advertise for bids on a new backhoe.

MOTION: by Jim Moore, supported by Larry Palma, to authorize Norman Perkins and the Finance Committee to evaluate the bids on the backhoe and award the bid. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BACKHOE
BIDS**

The Township will advertise for bids on the Township audit.

A letter has been received from the DNR in regard to Kinross Lake and Dukes Lake. The letter addressed stocking the lakes with fish.

The Supervisor reported that he will be meeting with the Department of Transportation on the curves on Tone Road at the airport and the entry of Gaines Highway on to Tone Road.

MOTION: by Sheri Davie, supported by Jim Moore, to go into closed session to discuss the pending litigation with the County and the back tax issue. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**CLOSED
SESSION**

Recess to go into closed session at 9:15.
Reconvene from closed session at 10:28

MOTION: by Ron Hesselink, supported by Jim Moore, to adjourn at 10:29. Motion declared carried.

ADJOURN


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Sheri Davie, Trustee
Larry Palma, Trustee

MEMBERS ABSENT

Jim Moore, Trustee

Also present: Norman Perkins, Brian Hamp, Woody VanVolkenburg
Attendance: 6

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOTION: by June Douglas, supported by Sheri Davie, to approve the Minutes of the Regular Meeting of Feb 7, 1994 as written. Motion carried.

MINUTES

There were no Public Comments.

The Finance Committee recommended that the bills be paid.

MOTION: by June Douglas, supported by Ron Hesselink, that the following bills be paid:

PAY BILLS

General Fund	\$ 6,063.76	
Fire Fund	440.23	
Ambulance Fund	230.38	
Prop Management	24,445.10	Grand Total
Park & Rec	2,680.00	\$58,744.02
Golf Course Fund	2,898.52	
DPW Fund	20,068.89	Check #4792-4850
Police Fund	1,917.14	

Upon roll call vote, all members present, voted "aye". Motion declared carried.

The Personnel Committee reported that Jim Johnson requested an extension of his medical leave until March 15, 1994.

MOTION: by Ron Hesselink, supported by Sheri Davie, to extend medical leave for Jim Johnson until March 15, 1994. Motion carried.

**JOHNSON
MEDICAL
LEAVE**

Discussion was held on the following:

1. Part time office personnel - the Personnel Committee will review the matter with the Office Manager.
2. Increased cost of the Townships' health insurance.

Supervisor Bernhardt reported on a meeting he had in Newberry with the Highway Dept on the Tone Road curves.

Larry Palma reported on the Kincheloe School Project as to the new furnace. According to the Mechanical Inspector permits are not needed.

MOTION: by June Douglas, supported by Marvin Besteman, to adopt the Budget Adjustment Resolution. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BUDGET
ADJUSTMENT
RESOLUTION**

Police Chief Tim McKee reported receiving a donation from Pipe and Piling of \$300.00.

Letters have been received from Don Sare and Susan Baker expressing interest in serving on the Police Board.

Norman Perkins gave a DPW Report. See attached.

A letter was received from the Department of Natural Resources concerning fish in Dukes and Kinross lakes.

The following committee appointments were made for the fiscal year 1994-95:

FINANCE COMMITTEE

June Douglas
Jim Moore
Marvin Besteman, Jr.

Real Estate Committee
Richard Bernhardt, alternate
Sheri Davie
Ron Hesselink
Larry Palma

PERSONNEL COMMITTEE

Jim Moore
Ron Hesselink
June Douglas
Larry Palma, alternate

POLICY COMMITTEE

Larry Palma
Marv Besteman
Richard Bernhardt
Sheri Davie, alternate

MOTION: by Ron Hesselink, supported by Marvin Besteman, to adopt the Supervisor Salary Resolution for the fiscal year 1994-95. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**SUPERVISOR
SALARY
RESOLUTION**

MOTION: by Ron Hesselink, supported by Sheri Davie, to adopt the Clerks Salary Resolution for the fiscal year 1994-95. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**CLERK
SALARY
RESOLUTION**

MOTION: by Marvin Besteman, supported by Sheri Davie, to adopt the Treasurers Salary Resolution for the fiscal year 1994-95. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**TREASURER
SALARY
RESOLUTION**

MOTION: by June Douglas, supported by Sheri Davie, to adopt the Trustees Salary Resolution for the fiscal year 1994-95. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**TRUSTEE
SALARY
RESOLUTION**

MOTION: by Marvin Besteman, supported by June Douglas, to go into closed session to discuss the pending litigation with Chippewa County on the back tax issue. Upon roll call vote, all members present, voted "aye". Motion declared carried.

CLOSED SESS

MOTION: by June Douglas, supported by Ron Hesselink, to appoint the Personnel Committee the Plan Administrator for the Cafeteria Plan on Health Benefits. Motion carried.

**PLAN
ADMINISTRAT
CAFETERIA
PLAN**

Mike Ross reported that the Park & Recreation Board has received bids for the sign contract at the Fairgrounds.

MOTION: by Sheri Davie, supported by Larry Palma, to approve the Rudyard Area Schools "RJ WALLIS BOMB THREAT-FIRE EVACUATION PROCEDURE". Motion carried.

**RJ WALLIS
EVACUATION
PROCEDURE**

Recess to go into closed session at 9:48
Reconvene from closed session at 10:45.

MOTION: by Marvin Besteman, supported by June Douglas, to allow Rick Bernhardt to attend a Supervisor workshop at the MacMillan Conference Center in Gaylord. Motion carried.

**SUPERVISOR
WORKSHOP**

MOTION: by June Douglas, supported by Marvin Besteman, to hold an Annual Township Meeting on March 28, 1994 at 7:30. Motion carried.

**ANNUAL
TOWNSHIP
MEETING**

Meeting was adjourned at 10:56.


Marvin Besteman, Jr., Clerk


Richard D Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT

Larry Palma
Ron Hesselink

Also present: Mike Hoolsema, Cheryl Shelanskey, Brian Hamp, Woody Van Volkenberg

Attendance: 12

The Meeting was called to order at 7:30 by Supervisor Bernhardt

MOTION: by June Douglas, supported by Jim Moore, to approve the Minutes of the Regular Meeting of Feb 21, 1994 and the Special Meeting of Feb 1, 1994 as written. Motion carried.

MINUTES

The Finance Committee recommended that the bills be paid.

MOTION: by June Douglas, supported by Sheri Davie, that the following bills be paid:

PAY BILLS

General Fund	\$ 3,824.02	
Fire Fund	2,062.74	
Ambulance Fund	5,844.91	Grand Total
Property Mng Fund	930.67	\$52,860.62
Park & Rec	960.39	
Golf Course Fund	7,995.28	Check #4854-4900
DFW	27,681.12	
Police Fund	3,561.49	

Upon roll call vote, all members present, voted "aye". Motion declared carried.

The Real Estate Committee reported that Thomas Lehman, Timothy Stallman and Robert Arfstrom are interested in purchasing Building #302 (Kinross Medical Dental Center).

MOTION: by June Douglas, supported by Sheri Davie, to proceed to get an appraisal on Building #302 (Kinross Medical Dental Center) with Lehman, Stallman and Arfstrom to pay for the appraisal. Motion carried.

**BLDG 302
APPRAISAL**

The Personnel Committee reported on a Meeting with Township employees on the Health Insurance cap and the cost of living. The Committee also reported they would like to hire a part time clerical employee.

MOTION: by Jim Moore, supported by Sheri Davie to offer a part time clerical job to Janet Sims. Motion carried.

**HIRE
JANET SIMS**

MOTION: by Jim Moore, supported by Marvin Besteman, to purchase a service agreement with GTE for the telephone system in the Township office. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**GTE SERVICE
AGREEMENT**

Bids were opened for the Township Audit.

- 1. \$9000.00 Barbara Willobee
- 2. 11,600.00 Anderson Tackman & Company
- 3. 11,620.00 Yeo & Yeo
- 4. 9,800.00 Campbell Koster & Co

The Finance Committee will review all bids with Mike Hoolsema and make a recommendation to the Board.

Police Report : Police Chief, Tim McKee reported on the following:

- 1. Don Sare has donated a cellular phone.
- 2. Police Board recommendation to purchase a computer and software for \$7,403.95.
- 3. Police Board recommendation to appoint Diedrie J Malloy to the Police Board to fill the vacancy created by the resignation of Kathy Noel.
- 4. report on the number of times the Police Department as opened and closed the Township Building in the past year.

MOTION: by Jim Moore, supported by Sheri Davie, to purchase a cellular phone from Celluarone, Mackinac Cellular Corp, Government Plan One with a minimum monthly rate of \$25.00 for 30 minutes free for a period of 2 years as stated in the bid. Upon roll call vote, all membes present, voted "aye". Motion declared carried.

**PURCHASE
CELLULAR
PHONE
POLICE**

MOTION: by Jim Moore, supported by June Douglas, to purchase computer hardware from National Office Products and software from FSG Data Processing Services Inc., for a total cost of \$7,403.95. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**PURCHASE
POLICE
COMPUTER**

MOTION: by June Douglas, supported by Sheri Davie to appoint Diedrie J Malloy to the Police Board to fill the vacancy created by the resignation of Kathy Noel. Motion carried.

**APPOINT
MALLOY
POLICE BOAR**

Park & Recreation Report: Cheryl Shelanskey reported on the following:

- 1. Groomer workshop
- 2. Kinross 300 race
- 3. Snowmobile grooming donations to date of \$4,609.71

MOTION: by Sheri Davie, supported by Jim Moore, to allow Cheryl Shelanskey and Dave Gaines to attend the Snowmobile Trail Groomers Workshop on March 11 and 12 in Baraga. Motion carried.

**GROOMER
WORKSHOP**

Upon discussion Dave Gaines will be transfered from the DPW to the Park & Recreation Department.

Marvin Besteman presented a sample ordinance on Hazardous Materials Incident. This will be reviewed by the Fire Department for additions and comments for action at a later date.

Recess: 8:37
Reconvene: 8:50

Supervisor Bernhardt reported on 3 bids received for repairs to the Golf Course Caretakers house. The bids will be reviewed by the insurance adjuster.

MOTION: by June Douglas, supported by Sheri Davie, to authorize the Real Estate Committee to award the bid for the repair to the the Golf Course Caretakers house. Motion carried.

**CARETAKER
HOUSE BIDS**

Report was given by Supervisor Bernhardt on the Post Office lease and remodeling. The Supervisor will send a letter regarding the lease and remodeling.

MOTION: by June Douglas, supported by Jim Moore, that all subcommittees operate under the Open Meetings Act. Upon roll vote, 3 ayes and 2 nays. Motion declared carried.

**SUBCOMMITTEE
OPEN MIG AC**

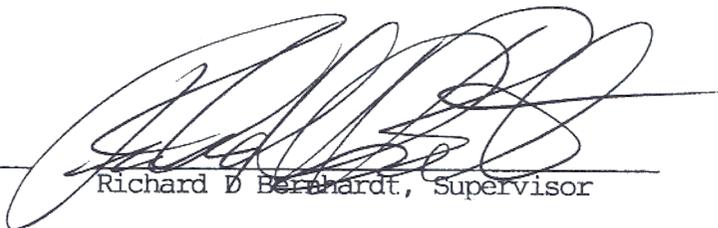
Correspondence received:

1. Delores Griggs - Recycling
2. Northern Security and Patrol Service
3. Pat McMahon - sewer backup

MOTION: by June Douglas, supported by Jim Moore, that the Meeting be adjourned at 9:37. Motion carried.

ADJOURNMENT

Marvin Besteman, Jr.
Marvin Besteman, Jr., Clerk


Richard D Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
Ron Hesselink, Trustee
Larry Palma, Trustee

MEMBERS ABSENT

June Douglas, Treasurer
Jim Moore, Trustee
Sheri Davie, Trustee

Also present: Mike Hoolsema, Norman Perkins, Tim McKee, Brian Hamp and Cheryl Shelanskey

Attendance: 8

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOTION: by Marvin Besteman, supported by Larry Palma, to approve the Minutes of the Regular Meeting of March 7, 1994 as written. Motion carried.

MINUTES

The Finance Committee recommended that the bills be paid with exception of one bill on a hearing aid, this to be clarified.

MOTION: by Marvin Besteman, supported by Ron Hesselink, that the following bills be paid:

PAY BILLS

General Fund	\$ 3,938.75	
Fire Fund	114.37	
Ambulance Fund	949.95	
Property Mngmt	145.00	Grand Total
Park & Recreation Fund	3,677.75	\$32,113.06
Golf Course Fund	2,915.20	
DPW	19,427.82	
Police Fund	944.22	

Upon roll call vote, all members present, voted "aye". Motion declared carried.

Marvin Besteman reported that the Finance Committee has reviewed the audit bids and reference letters. Jim Moore recommended that Anderson Tackman receive the bid, Marvin Besteman recommended that the bid be awarded to Campbell, Klooster & Company which is \$1600.00 lower bid.

MOTION: by Ron Hesselink, supported by Larry Palma, to award the Township 1993-94 fiscal year audit to Anderson Tackman & Co. for \$11,600. Upon roll call vote, "aye" votes of Ron Hesselink, Larry Palma and Richard Bernhardt, "nay" vote of Marvin Besteman. Motion declared carried.

TWSP AUDIT

MOTION: by Marvin Besteman, supported by Ron Hesselink, to adopt the BUDGET ADJUSTMENT AND/OR INCREASE RESOLUTION. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

BUDGET
ADJUSTMENT

MOTION: by Ron Hesselink, supported by Larry Palma, to adopt the Resolution to make a loan from General Fund to Park and Recreation Fund. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

LOAN
GEN TO P&R

MOTION: by Marvin Besteman, supported by Larry Palma, to pay the Kinross Volunteer Fire Department members for the 1993-94 fiscal year at the rate of \$3.00 per fire department meeting (up to 2 meetings per month) and \$5.00 per fire run. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**FIRE DEPT.
MEETING/RUN
RATES**

Supervisor Bernhardt reported on the Personnel Committee recommendation from the Meeting of March 17, 1994. See attached.

MOTION: by Richard Bernhardt, supported by Ron Hesselink, to set the cap the Township will pay toward monthly health insurance as up to \$400.00. Any COLA adjustment made to wage scales in subsequent years should also be applied to this amount, effective April 1, 1994. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**HEALTH
INSURANCE
CAP**

MOTION: by Richard Bernhardt, supported by Marvin Besteman, that an increase of 2.5% for Cost of Living be applied to all established wage scales, effective April 1, 1994. Upon roll call vote, all members present, voted "aye". Motion declared carried.

COLA

MOTION: by Marvin Besteman, supported by Ron Hesselink, to adopt the job description and salary scale for the position of Financial Officer. Motion carried.

**JOB DESCRIP
SALARY SCAL
FINANCIAL
OFFICER**

MOTION: by Marvin Besteman, supported by Ron Hesselink to set the salary of Mike Hoolsema at 22,000.00 effective on March 27, 1994. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**HOOlseMA
SALARY**

Norm Perkins, DPW reported on sale of surplus equipment, bid packages for the DPW plant expansion, water problems caused by winter weather, painting the interior of the Township hall, supervisory seminar, rotation of lead wells, maintenance & repair of equipment, inventory, Heritage building and cutting trees for lumber.

MOTION: by Marvin Besteman, supported by Ron Hesselink, to allow Norman Perkins, Cheryl Shelanskey and Brian Hamp to attend a supervisory seminar in Traverse City on May 3, 1994. Upon roll call vote, "aye" votes Ron Hesselink, Richard Bernhardt and Marvin Besteman, "nay" vote Larry Palma. Motion declared carried.

**SUPERVISOR
SEMINAR**

MOTION: by Ron Hesselink, supported by Marvin Besteman, to allow Mike Hoolsema to attend an accounting seminar at NMU. Motion carried.

**HOOlseMA
SEMINAR**

Supervisor Bernhardt reported on a letter received from the Coalition to Keep Michigan Warm. A low income home energy assistance program. Additional information will be requested to see if this would help Kinross Township of Chippewa County residents.

MOTION: by Marvin Besteman, supported by Ron Hesselink, to reappoint Dave Windmueller (expiration 1996) and Don Sare (expiration 1997) to the Building Authority. Motion carried.

**BUILDING
AUTHORITY
APPOINTMENT**

A Park & Recreation report was given by Cheryl Shelansky.

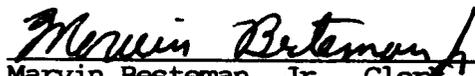
An office report was given by Janice Besteman on Sandy Hovlands' practicum, problems/solutions in collection of ambulance bills, procedure for building permits and Building Authority appointments.

Police Chief, Tim McKee reported on a \$500.00 grant with a \$250.00 match, the Child Watch Program and the bicycle safety program.

Discussion was held on setting up a schedule for the street sweeper for the summer months.

MOTION: by Ron Hesselink, supported by Larry Palma, that the Meeting be adjourned at 9:07. Motion carried.

ADJOURN


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Marvin Besteman Jr., Clerk
Ron Hesselink, Trustee
Sheri Davie, Trustee
Jim Moore, Trustee
Larry Palma, Trustee

MEMBERS ABSENT

Richard Bernhardt, Supervisor
June Douglas, Treasurer

Attendance: 32

The Meeting was conducted by Ronald Hesselink, Trustee and Marvin Besteman, Clerk.

MOTION: by Don Sare, supported by Brent Armstrong, to approve the Minutes of the March 30, 1993 Annual Meeting as read. Motion carried.

MINUTES

The following Annual Reports were given by:

1. Norman Perkins, Department of Public Works
2. Cheryl Shelanskey, Park & Recreation Department
3. Dave Windmueller, Kincheloe Memorial Golf Course
4. Tim McKee, Kinross District Police
5. Dave Kauer, Kinross Volunteer Ambulance Corp
6. Larry Baker, Kinross Volunteer Fire Department

Open discussion was held and public comments were received on the following:

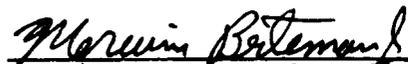
1. Bi-monthly Regular Board Meetings.
2. Township Board Committees - Finance, Personnel, Real Estate and Policy & Procedure.
3. TCE and the Township water supply.
4. Township Board members receiving benefits.
5. sign for Kincheloe.
6. Junk cars in the Township.
7. New building to hold the Fire Department and Ambulance.
8. Township goals for the year.

MOTION: by Pat Haskell, supported by Mark Bumstead, that no Township Board members shall receive a per diem for attending committee meetings. Motion carried.

**COMMITTEE
MEETINGS
PER DIEM**

MOTION: by Tom Andrews, supported by Lenore Pepler, that the Meeting be adjourned at 9:35. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk

**KINROSS CHARTER TOWNSHIP
ANNUAL MEETING**

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ronald Hesselink, Trustee
Sheri Davie, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

Larry Palma, Trustee

Attendance: 35

The meeting was called to order by Supervisor Bernhardt at 7:00 p.m.

MOTION: by Jim MacLaren, supported by Terry Pickett to accept the minutes of **MINUTES**
the March 31, 1992 Annual Meeting as presented. Motion Carried.

The following reports were received:

- a) Terry Pickett, Building Inspector
- b) Tim McKee, Police Chief
- c) Larry Baker, Fire Department Chief
- d) Norman Perkins, D.P.W. Superintendent
- e) Dave Windmueller, Golf Course

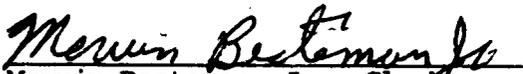
Open discussion was held and public comments were heard on the following:

- 1) Number of non-residents in comparison to residents that have Annual Greens Fees Cards at the golf course. It was stated that Kinross residents should be allowed the opportunity for an Annual Greens Fees Card before non-residents.
- 2) The Township should consider taking a mid-decade census.
- 3) The half-way house in the area.
- 4) The Post Office consolidation.
- 5) Whether or not the Township has an ordinance for exotic animals.
- 6) Water tower signs.
- 7) The amount of money in the D.P.W. account for capital Reserves

Jim Moore presented Marvin Besteman, Jr. with a special tribute from State Representative Pat Gagliardi for his election as President of the Michigan Township Association.

MOTION: By Pat Haskell supported by Dave Windmueller to continue to hold **ANNUAL**
Annual Township meetings. Motion carried. **MEETINGS**

MOTION: by Jim MacLaren, supported by Pat Haskell that the meeting be **ADJOURN**
adjourned at 8:54 p.m. Motion carried.


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
Ron Hesselink, Trustee
Larry Palma, Trustee
Jim Moore, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT

June Douglas, Treasurer

Also present: Woody Van Volkenburg
Attendance: 5

The Meeting was called to order at 7:30 by Supervisor Bernhardt

MOTION: by Larry Palma, supported by Ron Hesselink, to approve the Minutes of the Regular Meeting of March 21, 1994 as written. Motion carried.

MINUTES

Pat Haskell of the Woodside Community Womens Club reported the Club would like to plant flowers along some of the streets with the help of other groups and Township support of top soil, rototiller and water truck.

REAL ESTATE COMMITTEE reported that the bid for repairs to the Golf Course House was awarded to Whiskey River.

FINANCE COMMITTEE recommended that the bills be paid

MOTION: by Jim Moore, supported by Marvin Besteman, that the following bills be paid:

PAY BILLS

General Fund	\$ 2,217.55	
Fire Fund	37.65	
Ambulance Fund	816.43	Check #4966,4968
Property Mgtment	55.00	4970-5023
Debt Service	9,282.61	
Park & Rec	678.58	Grand Total
Golf Course	501.40	\$98,707.94
DPW	84,861.91	
Police Fund	256.81	

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOTION: by Sheri Davie, supported by Ron Hesselink, to allow the Rudyard Area Schools the use of the Depot Cinema Theatre for the Drama Club. Use will be from May 23, 1994 through May 27, 1994 with the Rudyard Area Schools to pay for any heating costs and be responsible for any clean up after use. Motion carried.

RUDYARD ARE
SCHOOLS/DEP
CINEMA THEA

Supervisor Bernhardt reported on the following:

1. letter received from Jim White on the proposed bonding for improvements to the DPW.
2. meeting held with the Corp of Engineers as to the plans for test wells this summer, tank removal and estimated cost for a Township treatment system for water.
3. MTA conference attended by the Supervisor.

CORRESPONDENCE RECEIVED

1. Pat Miles and John Pestle on HR3636.
2. Michigan Jobs Team Conference.
3. Mika Myers Beckett & Jones - improvement to Water/Sewer system.

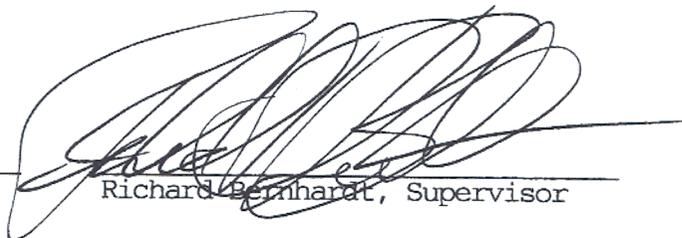
Jim Moore reported on the next meeting of the Planning & Zoning. Representatives from Chippewa County Planning & Zoning and an private firm will be presenting proposal on updating the Master Plan.

Regular Township meetings will continue to be held on the first and third Mondays of each month.

MOTION: by Ron Hesselink, supported by Larry Palma, that the Meeting be adjourned at 8:28. Motion carried.

ADJOURNMENT


Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT

Also present: Norman Perkins, Brian Hamp, Woody Van Volkenburg, Building Authority members Don Sare and Vern Cornwell.

Attendance: 11

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOTION: by Marvin Besteman, supported by June Douglas, to approve the Minutes of the Regular Meeting of April 4, 1994 as written. Motion carried.

MINUTES

The Finance Committee recommended that the bills be paid with the exception of Superior Electric for labor of \$810.00. This bill to be held until receipt of breakdown of labor as to dates, hours and rates.

MOTION: by Jim Moore, supported by Sheri Davie, that the following bills be paid, except for Superior Electric until receipt of a breakdown of labor as to dates, hours and rates. Upon roll call vote, all members present, voted "aye". Motion declared carried.

PAY BILLS

	General Fund	\$ 7,256.87
	Fire Fund	764.62
	Ambulance Fund	1,507.21
	Property Mngt Fund	940.00
	Debt Service	3,041.50
Park & Rec	Park & Rec	2,830.34
	Golf Course Fund	2,369.49
	DPW	36,732.84
	Police Fund	7,764.15
Check #5024-5099	Grand Total	63,207.02

Golf Course Report

Brian Hamp reported on the need to purchase a ball dispenser and some new rakes. The Golf Course truck needs to be replaced.

A letter was reviewed from Jim White of Mika, Myer, Beckett & Jones on the proposed Building Authority Revenue Bonds for improvement to the Water/Sewer system. Norman Perkins explained the need for the Bonds and the proposed revenue for those years.

MOTION: by June Douglas, supported by Jim Moore, to adopt the Resolution to Bond for the improvements to the Waste Water Treatment Plant. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**RESOLUTION
DPW BOND**

Bids from Evensen Dodge, Inc, Stauder, Barch & Associates, Inc and Bendzinski & Company were received and reviewed.

MOTION: by Jim Moore, supported by Larry Palma, to hire Evensen Dodge Inc as our Financial Advisor for the issue of bonds for the improvements to the waste water treatment plant. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**HIRE
EVENSON DOD**

DPW REPORT

Norman Perkins reported a number of projects that have been done, work has been done on the Township Hall, bleachers have been done for the Fairgrounds, Golf Course house almost completed and 18 picnic tables completed. DPW will have 2 prison crews this summer.

AMBULANCE CORP REPORT

Dave Kauer, Corp Captain reviewed a Mutual Aid Agreement with the Pickford Corp and medicare collection.

Discussion was held on road millage for the August primary.

Marvin Besteman presented brochures on the Election System-2000 Accuvote Machine. Jerry Kester, Doubleday representative will be asked to demonstrate the machine at our next meeting.

MOTION: by Jim Moore, supported by June Douglas, to adopt the Budget Adjustment and/or Increase Resolution. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BUDGET
RESOLUTION**

PARK & RECREATION REPORT

Cheryl Shelanskey gave a Park & Recreation report: reported on track signs, youth program, quarter horse show, caretakers house and a proposal for the board.

MOTION: by Larry Palma, supported by Sheri Davie to turn on a street light on Woodlake, between Parkside and Partridge. Motion carried.

STREET LIGHT

POLICE DEPT REPORT

Tim McKee, Police Chief reported on the following: renovation of the east wall of the police office, junk car and garbage ordinance enforcement, bicycle auction and grant for bicycle helmets.

MOTION: by Sheri Davie, supported by Jim Moore, to do the renovation of the east wall of the police office for a total of \$440.83 with the money to come out of the General Fund. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**POLICE OFFI
RENOVATIONS**

MOTION: by June Douglas, supported by Larry Palma, to take the net proceeds from the bicycle sales to be used as matching funds for the Michigan Head Injury Association Grant. Motion carried.

**BICYCLE SAL
PROCEEDS**

MOTION: by Marvin Besteman, supported by Ron Hesselink, to go into closed session to discuss pending litigation with the Chippewa County. Upon roll call vote, all members present, voted "aye". Motion declared carried.

CLOSED SESS

Recess to go into closed session at 9:55
Reconvene from closed session at 10:45.

Financial Committee will meet at 6:30 before every regular Township Board Meeting.

Police and Planning will have a Special Meeting on Monday, April 25, 1994 at 7:30.

Correspondence received:

1. Carol & Gary Huard regarding violation to Junk Ordinance.
2. Sault Bank - closure of Township accounts.
3. Brenda Hagen and Edwin O'Dell regarding a Proposal to purchase Lots A and B on Fair Road.

MOTION: by Richard Bernhardt, supported by Ron Hesselink, to reject the offer from Brenda Hagen and Edwin O'Dell of \$11,000. for the purchase of parcels A and B along Fair Road. Upon roll call vote, "aye" votes, Richard Bernhardt, Ron Hesselink, Sheri Davie and Marvin Besteman; "nay" votes, Jim Moore, June Douglas and Larry Palma. Motion declared carried.

FAIR ROAD PROPOSAL

MOTION: by Marvin Besteman, supported by Ron Hesselink, that we do not offer for sale the 2 parcels along Fair Road at this time. Upon roll call vote, "aye" votes, Marvin Besteman, Richard Bernhardt, Sheri Davie; "nay" votes Ron Hesselink, Jim Moore, June Douglas and Larry Palma. Motion declared defeated.

SALE FAIR ROAD LOTS

DEFEATED

MOTION: by Jim Moore, supported by Larry Palma, to adjourn the meeting at 11:22. Motion carried.

ADJOURNMENT

Marvin Besteman Jr.
Marvin Besteman Jr., Clerk

Richard Bernhardt
Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Janice Besteman, Office Manager; Jerry Kester, Doubleday Brothers & Co.

Attendance: 10

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOTION: by Ron Hesselink, supported by June Douglas, to approve the Minutes of the Regular Meeting of April 18, 1994 as written.
Motion carried.

MINUTES

Jerry Kester from Doubleday and Company demonstrated the Accu-Vote System.

PUBLIC COMMENTS

A complaint was received from Lenore Pepler about the amount of cats left to run in the housing area. She was referred to the Animal Control Officer Terry Kennedy.

Dr. Bosshart from Rudyard Area Schools explained the request for school millage that will be before the voters in June.

SUB COMMITTEE REPORTS

The Finance Committee recommended that the bills be paid except for the bill to Webers Flowers, that we contact with Blue Cross/Blue Shield to rent computer software at \$30.00 per month and to become a participating provider with Blue Cross/Blue Shield Medicare billings.

MOTION: by Jim Moore, supported by June Douglas, that the following bills be paid:

PAY BILLS

General Fund	\$ 1,694.00
Fire Fund	50.00
Ambulance Fund	593.26
Construction Fund	48,799.75
Park & Rec	557.41
Golf Course Fund	1,906.25
DPW	9,555.74
Police Fund	5,404.42
Check #5102-5141	<u>\$68,560.83</u>

Upon roll call vote, all members present, vote "aye". Motion declared carried.

MOTION: by Jim Moore, supported by June Douglas, that we contract with Blue Cross/Blue Shield to rent computer software for \$30.00 per month. Motion carried.

BC/BS
SOFTWARE

MOTION: by Jim Moore, supported by Marvin Besteman, that the Township become a participating ambulance care provider for Blue Cross/Blue Shield medicare bills. Motion carried.

BC/BS
PARTICIPATING
PROVIDER

MOTION: by Sheri Davie, supported by Jim Moore, that the Township purchase the Accuvote Election System 2000 and 3 portable voting booths from Doubleday Brothers & Co. Upon roll call vote, all members present, voted "aye". Motion declared carried.

PURCHASE
VOTING
MACHINE

PERSONNEL COMMITTEE

The Personnel Committee reported that they had interviewed 8 people for a part time clerical position. The recommendation is to offer the part time clerical position to Sandra Hovland with Nina Armstrong as alternate if Sandra Hovland does not take the position.

MOTION: by June Douglas, supported by Jim Moore, to offer the part time clerical position to Sandra Hovland with Nina Armstrong as alternate if Hovland does not take the position. Motion carried.

HIRE
HOVLAND

POLICY & PROCEDURE COMMITTEE

The Policy and Procedure Committee reported that they had reviewed both sections of the Resolution which formed the Kinross Township Park & Recreation and recommend that a complete new resolution be passed rather than try to amend the old resolution. The Police Department overtime policy was reviewed and recommendation is to approve the proposed overtime policy for the Police Department.

Larry Palma made a request to table the Park & Recreation Resolution until the next Meeting.

MOTION: by Marvin Besteman, supported by June Douglas, to approve the overtime policy for the Police Department. See attached. Motion carried.

POLICE
OVERTIME
POLICY

Larry Baker, Fire Chief reported on the qualification of Harry Ortlieb and recommended that he be accepted on the Volunteer Fire Dept. Baker also reported that he would like to cap membership on the Fire Dept at 20.

MOTION: by Ron Hesselink, supported by Jim Moore, to appoint Harry Ortlieb Jr., to the Kinross Volunteer Fire Department. Motion carried.

APPOINT
ORTLIEB
FIRE DEPT

Pete Horton representing the Chippewa County Fair Board requested approval from the Township for the addition on the poultry/rabbit barn. Horton also reported that painting of some of the buildings would start on the weekend.

MOTION: by Sheri Davie, supported by June Douglas, to allow the Fair Board to build an addition to the Poultry/Rabbit barn. Motion carried.

ADDITION
POULTRY BAR

Mike Ross, Chairman of the Park & Recreation Board, reported that the contact for the Welcome Center Video was up. After discussion it was decided not to renew again this year. Ross also reported that the leak in the roof of Building 152 needs to be repaired.

Jim Moore presented a sample survey to be sent to Township residents. He asked that Board members review the survey and bring back input at the next board meeting. This will be used by the Planning & Zoning to help in preparation of a Master Plan. The DNR will be putting a net into Kinross Lake next week to remove the bull heads.

The Golf Course Report was received:

- 1. recommended that we reconstruct #10 Green.
- 2. the need for gas to the maintenance building.

MOTION: by Jim Moore, supported by June Douglas, to allow Brian Hamp to reconstruct #10 Green. Motion carried.

RECONSTRUCT
10 GREEN

General feeling was to put an electric water heater in the Maintenance Building at this time.

MOTION: by Jim Moore, supported by June Douglas, to have spring clean-up on May 21-28, tickets will be on sale at the Township office for \$4.00 per ticket (ticket value \$14.00). Senior citizens and handicap people will have garbage pickup at curb side with a \$4.00 ticket. Tickets will state Dafter Landfill hours as well as information on tarping each load and refrigerators accepted only with a sticker (freon removed). Motion carried.

SPRING
CLEAN UP

MOTION: by Ron Hesselink, supported by June Douglas, to adopt the Resolution for 1.5 mil for 4 years on ROAD MAINTENANCE AND REPAIR PROPOSITION-MILLAGE INCREASE. Upon roll call vote, all members present, voted "aye". Motion declared carried. See attached.

RESOLUTION
ROAD
MILLAGE

Supervisor Bernhardt reported on the tax settlement with Chippewa County on the AKI/Sault Tribe back tax issue. A check has been received for final settlement of \$88,810.61.

MOTION: by Jim Moore, supported by Sheri Davie, to appoint Jim Schmidt to the Building Authority to replace Vern Cornwell. Motion carried.

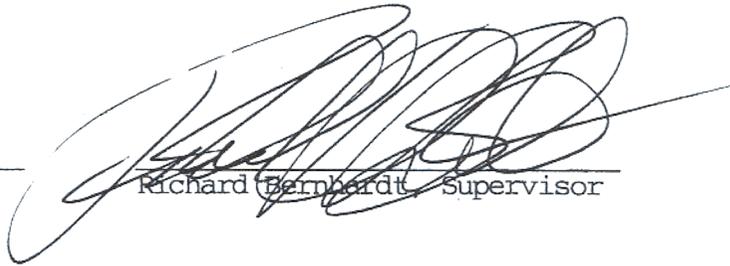
SCHMIDT
BLDG
AUTHORITY

MOTION: by Marvin Besteman, supported by Ron Hesselink, for DFW to purchase a used Ford truck 5150 with 18,000 miles for \$10,400. Upon roll call vote, all members present, voted "aye". Motion declared carried.

DFW
PURCHASE
TRUCK

MOTION: by June Douglas, supported by Ron Hesselink, that the meeting be adjourned at 10:06. Motion carried. **ADJOURNMENT**

Marvin Besteman Jr.
Marvin Besteman Jr., Clerk



Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Norman Perkins, Woody VanVolkenburg, Cheryl Shelansky and Dave Austin of Williams & Works

Attendance: 28

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOVED: by Ron Hesselink, second by June Douglas, to approve the Minutes of the Regular Meeting of May 2, 1994 as written. Motion carried.

SUB COMMITTEE REPORTS

The Finance Committee recommended that the bills be paid for \$97,149.27. Recommendation will also be to allow the Fire Department to repair the Jaws of Life and Assessor Woody Van Volkenburg to purchase computer equipment for the assessing dept.

MOVED: by June Douglas, second by Marvin Besteman, that the following bills be paid:

PAY BILLS

General Fund	\$13,393.46
Fire Fund	714.57
Ambulance Fund	1,078.07
Property Mngement	1,210.99
Construction Fund	806.58
Park & Recreation	2,193.13
Golf Course Fund	24,588.55
DPW	52,008.13
Police Fund	1,155.79

GRAND TOTAL \$97,149.27

Checks #5142-5224

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by Jim Moore, second by Sheri Davie, to allow the Fire Department to repair the Jaws of Life at a cost of \$5,330. Upon roll call vote, all members present, voted "aye". Motion declared carried.

JAWS OF LIFE
REPAIR

MOVED: by Jim Moore, seconded by Sheri Davie, to allow Woody Van Volkenburg to purchase optical drive computer equipment for the assessing department, not to exceed \$4000. Upon roll call vote, all members present, voted "aye". Motion declared carried.

OPTICAL DRIV
COMPUTER
EQUIP

The Personnel Committee reported that they have interviewed people for seasonal help at the Golf Course and DPW.

The Policy and Procedure Committee reported they have a rough draft for policy and procedure to let out bids for new construction, renovation and alterations.

MOVED: by Larry Palma, second by Jim Moore, to adopt the Park & Recreation resolution. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**PARK
& REC
RESOLUTION**

Jim Moore reported that the Planning & Zoning Board has reviewed the two proposals to develop a Master Plan for Kinross Township and recommend Landplan Incorporated.

MOVED: by Jim Moore, second by June Douglas, to accept the proposal from Landplan Inc. to develop a Master Plan for Kinross Township at a cost not to exceed \$9,840. An additional cost of \$3,600 will incurred should the Township prefer to contract with Landplan Inc to prepare the maps as listed.

**LANDPLAN
(TABLED)**

MOVED: by June Douglas, second by Larry Palma to table the above motion on the Master Plan. 6 "aye", 1 "nay" vote, Motion to table, carried.

**MASTERPLAN
TABLED**

Norman Perkins, DPW Superintendent and Dave Austin, Williams & Works explained the bids that were received for work at the Department of Public Works.

Dave Austin reported that following bids were received for the 1994 Waste Water Treatment Plant improvement:

Devere Construction Company	\$1,084,700
Wagenmakers Construction Company	\$1,169,000
RCL Construction Co	1,186,400
CCMS Associates	1,230,000

The recommendation is for De Vere Construction with a bid price of \$1,084,700 for improvements at the Waste Water Treatment Plant.

MOVED by Ron Hesselink, second by Marvin Besteman to award the bid for improvement to the Waste Water Treatment Plant to De Vere Construction Company for \$1,084,700 subject to time completion and liability damage with the Supervisor and Clerk to sign the contract. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**AWARD
DEVERE BID
WWTP**

Dave Austin reported the following bids were received and evaluated for the Blueberry lift station for DPW.

Wagenmakers Const Comp	\$71,470
Les Cheneaux	73,181
CCMS Associates	78,000
De Vere Construction	104,293

The recommendation is for Wagenmaker Construction Company bid of \$71,470 for the Blueberry Lift Station.

MOVED: by Marvin Besteman, second by June Douglas, to a award the bid for the Blueberry Lift Station to Wagenmakers Const Company for \$71,470 and authorize the Supervisor and Clerk to sign the contract.

**BLUEBERRY L
BID
(DEFEATED)**

Ronald Hesselink requested he abstain from voting on the above motion.

MOVED: by Jim Moore, second by Sheri Davie, to allow Ron Hesselink to abstain from the above motion. Motion carried.

**HESSELINK
ABSTAIN**

Upon roll call vote on the main motion, Richard Bernhardt, Marvin Besteman, June Douglas voted "aye", Sheri Davie, Jim Moore, Larry Palma voted "nay", Ron Hesselink, abstained. Motion declared defeated.

MOVED: by Sheri Davie, second by Jim Moore, to award the bid for the Blueberry Lift Station to CCMS Associates for \$78,000 and to authorize the Supervisor and Clerk to sign the contract. Upon roll call vote, Jim Moore voted "aye", Sheri Davie, Ron Hesselink, Richard Bernhardt, Marvin Besteman, June Douglas and Larry Palma, voted "nay". Motion declared defeated.

**BLUEBERRY
LIFT BID
(DEFEATED)**

Recess at 8:27
Reconvene at 8:41

MOVED: by Larry Palma, second by Sheri Davie, to award the bid for the Blueberry Lift Station at the next meeting. Upon roll call vote, Larry Palma, Sheri Davie, Ron Hesselink, Jim Moore, June Douglas voted "aye", Richard Bernhardt, Marvin Besteman voted "nay". Motion declared carried.

**BLUEBERRY
LIFT BID
TABLED**

Cheryl Shelanskey gave a Park & Recreation Report on the Recreation Center, RV East, Fairgrounds, July 4th fireworks.

Brian Hamp gave a Golf Course report on the progress on the reconstruction of Green #10 with the recommendation to use the USGA specifications to construct the Green with a cost of approximately \$21,175.

MOVED: by Larry Palma, second by Sheri Davie, to have Brian Hamp reconstruct Green #10 the way he has done in the past. Upon roll call vote, Sheri Davie, Ron Hesselink, Rick Bernhard, June Douglas, Larry Palma voted "aye", Jim Moore, Marvin Besteman voted "nay". Motion declared carried.

GREEN #10

MOVED: by June Douglas, second by Sheri Davie, to put propane gas in the Golf Course Maintenance Building. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**G/C MAINTEN
PROPANE GAS**

MOVED: by Ron Hesselink, second by Larry Palma, to reappoint Bob Wurschinger and Bill Houghton to the Planning & Zoning Board. Motion carried.

**PLANNING
& ZONING
APPOINTMENT**

MOVED: by Jim Moore, second by June Douglas, to reappoint Art MacQueen to the Zoning Board of Appeals. Motion carried.

**ZONING BOAR
OF APPEALS**

MOVED: by Ron Hesselink, second by Sheri Davie to reappoint Dale Ulrich, Mike Ross and Harlan Freeman to the Construction Code Board of Appeals. Motion carried.

**CONSTRUCTIO
BOARD OF
APPEALS**

MOVED: by June Douglas, second by Larry Palma, to allow Norman Perkins and Tommy Smith to attend the 1994 Upper Peninsula WWTP operators meeting at Marquette. Motion carried.

**WWTP
OPERATORS
MEETING**

MOVED: by Marvin Besteman, second by Ron Hesselink, that the Meeting be adjourned at 9:56 P.M. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING

PURPOSE: To interview final candidates for the Park & Recreation Director position and any and all matters pertaining to employee compensation.

MEMBERS PRESENT:

Rick Bernhardt, Supervisor
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Sheri Davie, Trustee
Larry Palma, Trustee

MEMBERS ABSENT:

Marvin Besteman, Jr., Clerk

ALSO PRESENT:

Janice Besteman, Deputy Clerk
Mike Ross, Park Board Chairman

The meeting was called to order at 7:30 p.m. by Supervisor Bernhardt.

Jim Moore presented the recommendation by the Compensation Committee in regard to the 5 year wage scale for the Police Department.

MOTION: by June Douglas, supported by Larry Palma to adopt the 5 year pay scale for the Police Department as presented by the Compensation Committee. Motion carried. See attached.

POLICE
DEPT.
PAY SCALE

Interviews for the Park & Recreation Director position were held with Thomas Taylor and Cheryl Shelanskey

Recess at 8:04 p.m.

Reconvene at 8:15 p.m

Interview was held with Mark Sanford.

Recess at 8:20 p.m.

Reconvene at 8:47 p.m.

Supervisor Bernhardt opened discussion on whether to discuss interviews and make a decision or to table the decision until the June 7, 1993 Regular Meeting.

MOTION: by Ron Hesselink, supported by Jim Moore to table the decision on the Park & Recreation Position to the June 7, 1993 Regular Meeting. Upon roll call vote, 2 "nay" and 4 "aye". Motion carried.

TABLE
P&R DIR.
DECISION

MOTION: by Larry Palma, supported by Sheri Davie to have a Special Meeting on Tuesday June 1, to vote on the Park & Recreation Director position. Vote was never taken.

A Special Meeting will be held on Saturday May 29, 1993 at 9 o'clock to make a decision on the Park & Recreation Director position.

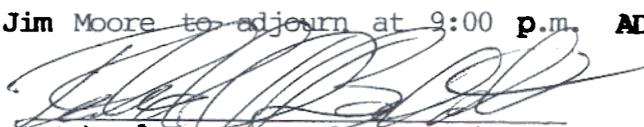
Open Discussion

Parents of area youth would like to have input into the decision on who would be Park & Recreation Director. Larry Palma suggested one letter be written together by area parents and be given to him to present at the Special meeting on Saturday, May 29, 1993.

MOTION: by Ron Hesselink, supported by Jim Moore to adjourn at 9:00 p.m. Motion carried.

ADJOURN


Marvin Besteman, Jr., Clerk


Richard D. Bernhardt, Supervisor

May 29, 1993

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING

PURPOSE: Park & Recreation Director's position

MEMBERS PRESENT:

Richard Bernhardt, Supervisor
June Douglas, Treasurer
Ronald Hesselink, Trustee
Jim Moore, Trustee
Sheri Davie, Trustee
Marvin Besteman, Jr., Clerk
Larry Palma, Trustee

ALSO PRESENT:

Mike Ross, Park & Rec. Chairman

ATTENDANCE: 5

The meeting was called to order at 9:00 a.m. by Supervisor Bernhardt.

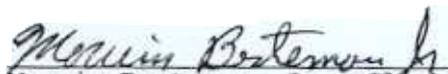
MOTION: by Sheri Davie, supported by Jim Moore to offer the Park & Recreation Director's position to Cheryl Shelanskey and have the Compensation Committee negotiate a wage scale. **SHELANSKEY OFFERED P&R DIR. POSITION**

MOTION: by Jim Moore, supported by Larry Palma to have the County Road Commission re-pave one mile of Ploegstra Road from Tilson Road to Nelson Road as stated in the letter from the County Road Commission; providing we have sufficient funds on hand or projected money coming in. Upon roll call vote, all members present voted "aye". Motion declared carried. **PAVE PLOEGSTRA**

MOTION: by Larry Palma, supported by Sheri Davie to authorize reissuance of the five annual greens fees which were canceled due to office error in sending application, but not to issue to sixth person who did not qualify as family member. Motion carried. **REISSUE GREENS FEES TO FIVE**

MOTION: by Jim Moore, supported by Ron Hesselink that there will be no more acceptions for annual greens fees this year. Motion carried. **NO MORE ACCEPTION GREENS FEI**

MOTION: by June Douglas, supported by Ron Hesselink that the meeting be adjourned at 9:38 p.m. **ADJOURN**


Marvin Besteman, Jr., Clerk


Richard D. Bernhardt, Supervisor

MAY 31, 1994

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING

310 CURTIS

PURPOSE: Blueberry Lift Station

MEMBERS PRESENT:

Richard Bernhardt, Supervisor
Marvin Besteman, Clerk
June Douglas, Treasurer
Larry Palma, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT:

Ron Hesselink, Trustee
Jim Moore, Trustee

Also present: Norman Perkins, D.P.W.

Attendance: 2

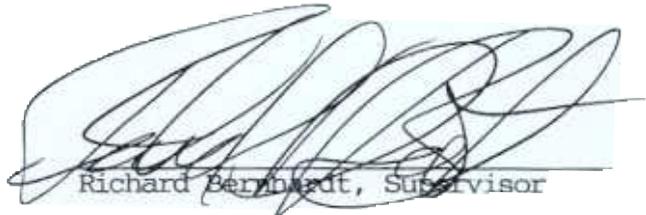
The Meeting was called to order at 7:34 P.M. by Supervisor Bernhardt.

Norman Perkins reported his recommendation, to go with the low bid of 71,470.00 for the Blueberry Street lift station, to Wagenmaker Construction Company, who uses local contractors.

MOVED: by Larry Palma, second by June Douglas, to award the bid BLUEBERRY to Wagenmaker Construction Company, of 71,470.00 for the STREET Blueberry Street lift station and authorize the LIFT Supervisor and Clerk to sign the necessary papers. Upon STATION roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by June Douglas, second by Sheri Davie, to adjourn at ADJOURNMENT 7:50 P.M. Motion carried.


Marvin Besteman


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Woody Von Volkenburg, Cheryl Shelanskey & Brian Hamp.
Attendance: 7

The Meeting was called to order at 7:30 P.M. by Supervisor Bernhardt.

MOVED: by June Douglas, second by Larry Palma to approve the Minutes of the Regular Meeting of May 16, 1994 and the Special Meeting of May 31, 1994 as written. Motion carried.

MINUTES

PUBLIC COMMENTS

Discussion was held on the flag poles to be erected at the Golf Course.

SUB COMMITTEE REPORTS

The Finance Committee recommended that the bills be paid for \$67,365.41.

MOVED: by June Douglas, second by Jim Moore, that the following bills be paid:

BILLS

General Fund	\$ 3,366.34
Fire Fund	978.78
Ambulance Fund	202.86
Prop Management	940.00
Bldg Authority	29,316.71
Park & Rec Fund	827.62
Golf Course Fund	12,522.66
DPW	17,561.61
Police Fund	1,648.83
Checks 5234 - 5285	<u>\$67,365.41</u>

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by June Douglas, second by Jim Moore, to adopt the Budget Adjustment Resolution for Park & Recreation. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**P & R BUDGE
ADJUSTMENT**

The Personnel Committee recommended that length of service increase be given to Brian Kendall (effective 5/15/95) and Tom Williams (effective 5/5/94); wage scales be the same for Golf Course laborers/DPW laborers and Golf Course operators/DPW Utility and that annual evaluations have been given to Woody Von Volkenburg and Brian Hamp with a reevaluations to be completed at the end of August 1994.

- MOVED: by Jim Moore, seconded by Larry Palma, that the length of service increase for Brian Kendall be approved, effective 5/15/94. Motion carried. KENDALL INCREASE
- MOVED: by Jim Moore, second by June Douglas, that the length of service increase for Tom Williams be approved, effective 5/5/94. Motion carried. WILLIAMS INCREASE
- MOVED: by Jim Moore, supported by Sheri Davie, that the job description and wage scale be the same for Golf Course and DPW laborers and that the job description & wage scale be the same for Golf Course operator and DPW utility. Motion carried. JOB DESCRIP WAGE SCALES

REAL ESTATE COMMITTEE

The Real Estate Committee meet and discussed the following:

- *Michigan Department of Correction has requested permission to remove 2 inner walls (non weight bearing) to allow training of much larger groups.
- *The committee meet with Austin Thompson regarding repairs to the Kinross Coop roof for a total of \$2,669.00 and heat reflective coating to reduce roof temperature, for a total of \$5,376.00.
- *a request was received from residents on Fair Road for Township assistance in obtaining a gas main on Fair road, 8 residents will commit to signing up for gas service.

- MOVED: by Ron Hesselink, second by Sheri Davie, to allow the Michigan Department of Corrections to remove 2 non weight bearing walls in Building 127 at no cost to the Township. Motion carried. BLDG 127 REMOVE WALLS
- MOVED: by Larry Palma, second by Sheri Davie to spend up to \$4000.00 on heat reflective coating for the Kinross Coop roof, subject to the Kinross Coop making the complete repair to the roof. Upon roll vote, all members present, voted "aye". Motion declared carried. KINROSS COOP ROOF
- MOVED: by Jim Moore, second by Larry Palma, that the Township pay \$6,900.00 for a Main Extension deposit for gas service on Fair Road, subject to 8 owners on Fair Road signing a contract with Michcon for gas service and donating \$150.00 to the Township toward the cost of the Main deposit. Upon roll call vote, all members present, voted "aye". Motion declared carried. FAIR ROAD MAIN EXTENSION
- MOVED: by Larry Palma, second by June Douglas, to put the lateral gas line into the S & J Total Station. Motion carried. S & J TOTAL GAS LATERAL
- MOVED: by June Douglas, second by Ron Hesselink, to authorize the Supervisor to sign release of easement on platted lots on which the Planning and Zoning Commission has previously approved lot splits so long as, in the Supervisor's judgement, the Township has no need to retain the easement. Motion carried. RELEASE OF EASEMENT

The Cemetery Committee report was reviewed.

MOVED: by Sheri Davie, second by Jim Moore, to reappoint the following members to the cemetery committee; Jim Lockhart, June Douglas, Alice McGahey and Ed Miller with John Gaines appointed to replace Cliff Hetrick. Alternate members will be Silva Freeman, Pete Horton, Ruby Lapp. Motion carried.

**CEMETERY
COMMITTEE**

Fire Chief Larry Baker made a request for the small building left behind from KMC to be used as a concession stand. The Supervisor will authorize the use of the building if it is in suitable shape.

Corp Captain Dave Kauer presented an Ambulance Corp application for Jeremy Spencer for approval.

MOVED: by Sheri Davie, second by June Douglas, to approve the application of Jeremy Spencer to the Ambulance Corp. Motion carried.

**AMBULANCE
SPENCER
MEMBERSHIP**

Park & Recreation report was given by Cheryl Shelanskey.

MOVED: by Jim Moore, second by June Douglas, to approve the roof repair on the Park & Rec caretakers house by Whiskey River not to exceed \$1,664.00 and purchase the material needed to repair the deck. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**PARK & REC
CARETAKERS
HOUSE
ROOF REPAIR**

Brian Hamp presented quotes for a new ATV and storage building.

A letter was received from Tim McKee reporting that Kip Moeggenborg has resigned and has accepted a position with the Chippewa County Sheriff Dept. and that the Police Board recommends reappointing Diedrie Malloy and William Houghton to 6 year terms on the Police Board.

MOVED: by Ron Hesselink, second by June Douglas, to reappoint Diedrie Malloy and William Houghton to six year terms on the Police Board. Motion carried.

**MALLOY
HOUGHTON
POLICE BOAR**

MOVED: by Ron Hesselink, second by Sheri Davie, to adopt the Resolution to Declare Official Intent to Reimburse Expenditures with Bond Proceeds. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**RESOLUTION
BOND PROCEE**

MOVED: by Marvin Besteman, second by June Douglas, to adopt the Resolution to Authorize Redemption of Building Authority Revenue Bonds, Series 1989. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**RESOLUTION
BOND
REDEMPTION**

Recess 9:48
Reconvene 9:58

MOVED: by Jim Moore, second by Ron Hesselink, to amend the Pension Plan by adopting the First Amendment to the Manulife Financial defined Contribution Pension Plan for Governmental Employees. See Attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**AMEND
PENSION
PLAN**

MOVED: by Jim Moore, second by Ron Hesselink, to accept the proposal from Landplan Inc. to develop a Master Plan for Kinross Charter Township at a cost not to exceed \$9,840.00. Upon roll call vote, Jim Moore, Ron Hesselink, Rick Bernhardt, Marvin Besteman, June Douglas, voted "aye"; Sheri Davie, Larry Palma, vote "nay". Motion declared carried.

**LANDEPLAN IN
TOWNSHIP
MASTER PLAN**

Marvin Besteman reported that Michigan Township Association will pay \$300.00 toward the cost of his attendance at the NAT&T Conference.

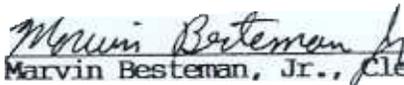
MOVED: by Sheri Davie, second by June Douglas to allow Marvin Besteman to attend the National Association of Town & Township Conference. Motion carried.

**BESTEMAN
ATTEND NAT&
CONFERENCE**

Correspondence was received from:
Roy Smith
Golf Course members

MOVED: by June Douglas, second by Larry Palma, to adjourn the meeting at 10:31. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Norman Perkins, Cheryl Shelanskey, Brian Hamp
Attendance: 9

The Meeting was called to order at 7:30 P.M. by Supervisor Bernhardt.

MOVED: by June Douglas, second by Jim Moore to approve the Minutes of the Regular Meeting of June 6, 1994 as written. Motion carried.

MINUTES

PUBLIC COMMENTS

It was reported that the last of the flowers around the housing area will be planted this week.

Bob LaCreux from the Michigan Department of Corrections reported on the status of Hiawatha Correctional Facility. Questions were received in regard to changing the facility from a Level 2 to Level 1.

FINANCE COMMITTEE

The Finance Committee recommended that the bills be paid for \$53,148.80. The Committee also recommended that the Golf Course purchase ten 25lb containers of fungicidal at a cost of \$700.00 each, material for an 18x24 storage building, used 1991 truck and a power washer.

MOVED: by June Douglas, second by Jim Moore that the following bills be paid:

General Fund	\$ 8,530.51
Fire Fund	277.08
Ambulance Fund	701.84
Prop Mngment Fund	1,061.19
Bldg Authority	850.00
Park & Rec	4,075.95
Golf Course Fund	24,982.19
DPW	10,562.89
Police Fund	<u>2,107.15</u>

PAY BILLS

Checks #5286-5354 \$53,148.80

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by Marvin Besteman, second by Jim Moore, to allow Brian Hamp to purchase a 1991 truck for \$6,811.00 from Chippewa Motors Inc. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**GOLF COURSE
PURCHASE
TRUCK**

MOVED: by Sheri Davie, second by June Douglas, to allow Brian Hamp to purchase ten (10) 25lb containers of fungicidal insecticide at a cost of \$700.00 for each container. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**G/C PURCHAS
FUNGICIDAL
INSECTICIDE**

MOVED: by June Douglas, second by Jim Moore, to allow Brian Hamp to purchase a power washer for the Golf Course at a cost of \$1,529.99 Upon roll call vote, all members present, voted "aye". Motion declared carried.

**G/C PURCHAS
POWER
WASHER**

REAL ESTATE COMMITTEE

The Real Estate Committee reported that a request has been received from Lynn Auto Parts to purchase the building they are presently leasing.

MOVED: by Jim Moore, second by Ron Hesselink, to allow the pay increases for Dennis Szymankiewicz from \$9.23 to \$10.61 and John Larsen from \$11.69 to \$12.30 per hour. Motion carried.

**POLICE DEPT
PAY INCREAS**

Brian Hamp reported on the proposed storage building and that Golf Course revenues were up for the month of May.

MOVED: by Jim Moore, second by June Douglas, to allow Brian Hamp to purchase material and pay for labor to construct an 18x24 ft storage building not to exceed \$4,500. Motion carried with 1 no vote.

**G/C PURCHAS
STORAGE BLD**

Cheryl Shelanskey reported on snowmobile grooming, 4H Building, Park & Rec Board openings, Sault Tribe National Assembly, July 4th and the Recreation Center.

MOVED: by Jim Moore, second by Sheri Davie, to appoint Bill Houghton and Bill Steckley to the Park Board and Wayne Hesselink as the Golf Course Committee representative on the Park Board. Bill Steckley to fill the unexpired term of John Gaines.

**PARK & REC
APPOINTMENT**

MOVED: by Marvin Besteman, second by June Douglas, to amend the main motion by striking out Bill Houghton's name. Amendment to the main motion carried.

AMENDMENT

Main motion carried as amended.

MOVED: by June Douglas, second by Jim Moore, to approve the fireworks permit for Park & Recreation for July 4th, 1994. Motion carried.

**FIREWORKS
PERMIT**

Norm Perkins reported on the following: TCE Report, lead & copper tests, DNR samples of effluent waste water, construction meeting to sign contracts, M-80 meeting, moving hydrants, Youth Corp, street sweeper, grass mowing, cleaning of storm sewer catch basins and meeting in Gaylord regarding rural infrastructure - with a possible grant to build an incineration plant for grease removal.

An office report was received from Janice Besteman.

Recess at 9:00
Reconvene at 9:08

Carol Huard reported on a problem of a possible salvage and junkyard developing on Caldwell Road. The following questions were raised: Who is responsible for reporting? Who is responsible for monitoring? Who do we contact when we have questions? What right to information do complainants possess? Supervisor Bernhardt will follow up on this matter.

Harvey O'Brien reported that the Planning & Zoning Board will be holding a Public Hearing on a proposal for a gravel pit in Kinross Township.

Received from the Chippewa County Road Commission a report of estimated cost to repair or replace roads in Kinross township. See attached. The Road Commission plans to do some joint patching and repair in the housing area. A letter was also received concerning calcium chloride for sale for dust control.

- MOVED:** by Jim Moore, second by Sheri Davie, to proceed to have the Chippewa County Road Commission resurface 1.5 miles of Ploegstra Road and .6 mile of Wilson Road. Also to repair some of the sections in the housing area (up to \$15,000 in housing area). Upon roll call vote, all members present, voted "aye". Motion declared carried.

**RESURFACE
PLOEGSTRA
WILSON
HOUSING ARE**
- MOVED:** by Marvin Besteman, second by Jim Moore, to allow Richard Bernhardt to attend the NAT&T Conference. Motion carried.

**BERNHARDT
NAT&T CONFE**
- MOVED:** by Ron Hesselink, second by Sheri Davie, to charge off \$4,333.66 in uncollectible Ambulance bills. See attached. Motion carried.

**AMBULANCE
CHARGE OFFS**
- MOVED:** by June Douglas, second by Ron Hesselink, to adjourn the meeting at 10:09 P.M. Motion carried.

ADJOURNMENT


Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Brian Hamp, Woody Van Volkenburg

Attendance: 1

The Meeting was called to order at 7:30 P.M. by Supervisor Bernhardt.

MOVED: by Jim Moore, second by Larry Palma to approve the Minutes of the Regular Meeting of June 20, 1994 as written. Motion carried.

MINUTES

PUBLIC COMMENTS

Rena Thompson, representing the Kinross Heritage Society reported that the Heritage Museum does not have liability insurance. Supervisor Bernhardt reported that he is working with our insurance agent on this. The Heritage Society is willing to give the museum, and the Caldwell cabin to the Township if they could be covered under the Township liability insurance.

MOVED: by June Douglas, second by Jim Moore, to accept the Museum and Caldwell cabin from the Kinross Heritage Society. Motion carried.

**MUSEUM &
CALDWELL CAB**

FINANCE COMMITTEE

The Finance Committee recommended that the bills for \$41,613.40 be paid.

MOVED: by June Douglas, second by Jim Moore that the following bills be paid:

General Fund	\$ 3,302.12
Fire Fund	126.90
Ambulance Fund	501.47
Park & Recreation Fund	2,023.60
Golf Course Fund	9,121.46
DPW	24,285.34
Police Fund	<u>\$ 2,252.51</u>

PAY BILLS

Check #5362-5363, 5385-5430 \$41,613.40

Upon roll call vote, all members present, voted "aye". Motion declared carried.

Tim McKee reported 58 applications received for full-time police officer. Interviews were held with 7 of these. The Police Board recommendation is to hire Robert Prouade as a full-time police officer.

MOVED: by June Douglas, second by Sheri Davie, to hire Robert Fournade as a full time police officer as recommended by the Police Board. Motion carried.

**HIRE
FOURADE**

Tim McKee recommended that Herbert Henderson, Michael Langendorf and Michael Poliski be put of a hiring list for one year to fill any vacancy within that year.

Tabled until next meeting.

MOVED: by Jim Moore, second by Ron Hesselink to allow Woody Von Volkenburg and any other Township Board member to attend the Workshop on Proposal A in Sault Ste Marie on July 22. Motion carried.

**PROPOSAL A
WORKSHOP**

Brian Hamp reported that he had replaced the water heater in the caretakers house, he is waiting for the materials to begin the storage building and he has started work on a nursery.

Supervisor Bernhardt recommended a short term committee consisting of township residents and Board members be set up to review the Township roads.

MOVED: by Jim Moore, second by Ron Hesselink to adopt the Resolution to Authorize Execution of First Amendment to Contract of Lease with Kinross Township Building Authority. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BOND
RESOLUTION**

Recess 8:32
Reconvene: 8:47

Discussion on recycling millage and Cable TV regulations.

MOVED: by Jim Moore, second by June Douglas, to adjourn the meeting at 9:06 P.M. Motion carried.

ADJOURNMENT

Marvin Besteman Jr.
Marvin Besteman Jr., Clerk

Richard Bernhardt
Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT

June Douglas, Treasurer

Also present: Mike Hoolsema, Norman Perkins, Brian Hamp, Cheryl Shelanskey, Don Holt and Bob Gandolphi

Attendance: 7

The Meeting was called to order by Supervisor Bernhardt at 7:30 P.M.

MOVED: by Larry Palma, second by Ron Hesselink, to approve the Minutes of the July 5, 1994 Regular Meeting as written. Motion carried.

MINUTES

PUBLIC COMMENTS

Pat Haskell reminded everyone that there is a blood drive on Friday, July 22, 1994.

Supervisor Bernhardt read a letter from the Kinross Heritage Society as to the Township receiving ownership of the Museum and cabin. The Township will cover the liability insurance. The Supervisor stated that the Heritage Society will not be a Township sponsored organization, the Heritage Society will provide the volunteers to operate the museum under the direction and control of the Township.

The Finance Committee recommended that the bills be paid for \$60,702.02.

MOVED: by Marvin Besteman, second by Jim Moore, that the following bills be paid:

PAY BILLS

General Fund	\$ 5,789.70
Fire Fund	304.11
Ambulance Fund	857.64
Property Mngment Fund	947.75
Park & Recreation	8,883.66
Golf Course	25,969.66
DPW	16,777.22
Police Fund	1,172.28
Grand Total	<u>\$60,702.02</u>

Check #5364-5383, 5431-5522

Upon roll call vote, all members present, voted "aye". Motion declared carried.

The Personnel Committee report was given by Jim Moore with a recommendation to allow Jim Williams a scheduled pay raise to \$6.97; an increase of \$500.00 to Cheryl Shelanskey and an increase to Gervin Okke to \$7.89 per hour.

MOVED: by Jim Moore, second by Larry Palma, to increase Jim Williams pay to \$6.96 per hour. Motion carried **WILLIAMS PAY INCREAS**

MOVED: by Jim Moore, second by Larry Palma, to adjust Gervin Okkes' pay to \$7.89 per hour. Motion carried. **OKKE PAY INCREAS**

MOVED: by Jim Moore, second by Sheri Davie, to increase the Park & Recreation salary by \$500.00. Upon roll call vote; Moore, Davie, Besteman voted "aye". Bernhardt, Hesselink, Palma voted "nay". Motion declared defeated. **SHELANSKEY PAY INCREAS (defeated)**

Supervisor Bernhardt reported that the Post Office Department is planning on doing the renovations to the Post Office so as to combine the Kincheloe and Kinross Post Offices. They would like to renew their lease for 5 years with two (2) 5 year renewals.

- \$825.00 per month - first five years
- \$990.00 per month - second five years
- \$1,200.00 per month - third five years

This is about a 20% increase.

MOVED: by Ron Hesselink, second by Larry Palma, to authorize the Supervisor to sign the Post Office lease at the following rate: \$825.00 first 5 years; \$990.00 second five years; \$1,200.00 third 5 years. Motion carried. **POST OFFICE LEASE**

Brian Hamp gave the Golf Course report - revenue is up about 15,000 over last year at this time, #10 Green is being played on and he is waiting for material for the storage building.

Norman Perkins gave the DPW report - request for purchase of a used 12' utility trailer, test meters, request to purchase a vehicle capable of transporting 6 people, progress on the new trickling filter, moving fire hydrants, calibration of our well meters and request to refund \$5.00 to each homeowner who provides water samples.

MOVED: by Larry Palma, second by Ron Hesselink, to authorize Norm Perkins and Rick Bernhardt to proceed to purchase a used vehicle capable of transporting 6 persons at a cost not to exceed \$10,000. Motion carried. **6 PASSENGER VEHICLE PURCHASE**

MOVED: by Jim Moore, second by Sheri Davie to set a policy to refund \$5.00 to each homeowner or business who provides the Township with water samples for the purpose of running the state required lead and copper test. Motion carried. **WATER SAMPLE REFUND**

Cheryl Shelanskey gave the Park and Recreation report - MQHA, camping revenue of \$3,484.50, Christian Motorcyclists Assn, trail grooming, board. openings and the July 4th celebration.

Appointments to the Park & Recreation Board will be tabled until the next meeting, August 1, 1994.

Pete Horton reported on a request to put a race car track on the Fairgrounds. He requested 2 people from the Township Board to sit on a committee with Park & Rec Board representatives to look at the proposal. Rick Bernhardt and Jim Moore will represent the Township on this committee.

The roof on the 4H Building will be completed after the Fair. Work is being done on pulling the walls back into line.

MOVED: by Jim Moore, second by Sheri Davie, to allow the Park & Rec Board to accept the Grant and proceed to put the new roof on the 4H Building along with the Fair Board providing that the State Building Inspector approve the building and the work being done to pull in the walls and that money is available in the Park & Rec budget to cover the cost. Motion carried.

**PARK & REC
GRANT
ROOF REPAIR**

Don Holt reported on the County Recycling operation and the request to renew the millage that will be on the ballot for the August 2, 1994 primary.

Recess 9:20
Reconvene 9:28

Bob Gandolphi from the Michigan Township Participating Plan gave a summary of the Township endorsement.

Mary LaLonde representing Anderson, Tackman & Co reviewed the Township Audit Report with the Board. A good report was received with thanks to Mike Hoolsema, Township Accountant for a job well done.

MOVED: by Jim Moore, second by Sheri Davie, to put Herbert Henderson, Michael Langendorf and Michael Poliski on a hiring list for the Police Dept. for the next 90 days (starting with this date, July 18, 1994) Motion carried.

**POLICE
HIRING LIST**

Discussion with Norman Perkins as to the need for a full time laborer at the DPW.

Supervisor Bernhardt reported that a Special Board Meeting has been called on July 25 to meet and discuss with Landplan Inc the Township Masterplan and a Public Hearing called by Planning & Zoning on July 27, 1994 on a rezoning request.

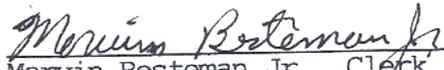
MOVED: by Jim Moore, second by Sheri Davie, to give 4 certificates for nine holes of golf to the Cedarville School Foundation as prizes for a August 14th fund raiser for the Scholarship Fund. Motion carried.

**GOLF
CERTIFICATE**

Larry Palma will proceed to get information on different methods for a heating system in the Recreation Center.

June Police report was received from Tim McKee.

Meeting was adjourned at 10:34


Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

July 25, 1994

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING

310 CURTIS

Purpose: Master Plan

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
Jim Moore, Trustee
Ron Hesselink, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT

Larry Palma, Trustee
June Douglas, Trustee

The Meeting was called to order at 7:06 by Supervisor Bernhardt. Bernhardt, Besteman, Moore and Davie went over to the DFW Plant to look over the new construction of the plant.

Arrived back to the Township Hall at 7:25.
Ron Hesselink arrived at 7:30.

The Meeting was resumed with the Planning Commission members, O'Brien, Wurshinger, Von Volkenburg, Kane and Bumstead.

Attendance: 5

Mark Eidelson, Landplan Inc reviewed the procedure for developing a Masterplan. A time table and town meeting were discussed in regard to developing the plan. Discussion was also held on the various types of land within the Township.

Supervisor Bernhardt reported that MDOT has notified the township office that several street lights along Tone Road have to be moved.

MOVED: by Jim Moore, second by Sheri Davie, that the Meeting be **ADJOURN**
adjourned at 10:28. Motion carried.


Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Woody Van Volkenburg, Brian Hamp, Cheryl Shelanskey
Attendance: 14

The Meeting was called to order by Supervisor Bernhardt at 7:30 P.M.

MOVED: by Ron Hesselink, second by Jim Moore, to approve the Minutes of the MINUTES July 18, 1994 Regular Meeting as written. Motion carried.

The Finance Committee recommended that the bills be paid for \$153,441.36

MOVED: by June Douglas, second by Jim Moore, that the following bills be paid **PAY BILLS** for \$153,441.36

General Fund	\$ 3,263.69
Fire Fund	6,075.23
Ambulance Fund	690.12
Property Mng	3,300.66
Park & Rec	4,997.46
Golf Course	4,294.36
DPW	128,006.76
Police Fund	2,813.08

Check #5530-5579

\$153,441.36

Upon roll call vote, all members present, voted "aye". Motion declared carried.

The Real Estate Committee reported that they meet with a group interested in leasing the white chapel.

Brian Hamp gave a Golf Course report on the following: electrical wire to the pump house was cut by a woodchuck, the need to replace the 12 year old Jacobsen mower next year and plans on putting new irrigation on #14.

Cheryl Shelanskey gave a Park & Recreation reported on the following: camping, trail grooming, bldg #152 and a board opening.

MOVED: by June Douglas, second by Sheri Davie to have Meridian Consultants do an inspection on the 4H Building. Upon roll call vote, 6 yes 1 no vote. Motion carried.

4H BLDG
INSPECTIO

MOVED: by Marvin Besteman, second by June Douglas, to appoint Marvin Chappa to the Park & Recreation Board. Motion carried.

CHAPPA
P & R BOA

Larry Baker, Fire Chief presented an application for the fire department from Todd Vandersys with a recommendation to allow him to join the department.

MOVED: by June Douglas, second by Jim Moore, to allow Todd Vandersys to join the Kinross Township Volunteer Fire Department. Motion carried.

**VANDERSYS
FIRE DEPT**

Dave Kauer, Ambulance Corp Captain requested a budget adjustment for uniforms. Recommendation was for him to go to the Finance Committee with the request.

A letter was received from the Planning & Zoning board on the proposed rezoning of property from residential to agricultural. The recommendation was to deny the request.

MOVED: by Jim Moore, second by Sheri Davie, that the request be denied to rezone property from residential to agricultural made by Art Reid for property # 17-008-066-007-00. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**DENY REID
REZONING**

MOVED: by Ron Hesselink, second by Larry Palma, as a Participating Provider to charge off that portion of the Ambulance bill not paid by Blue Cross/Blue Shield, Medicare or Medicaid. Motion carried.

**PARTICIPATI
PROVIDER**

MOVED: by Jim Moore, second by Sheri Davie, to sponser the following Heritage events: Aug 2 Book & Bake Sale
Aug 27-Sept 1 Booth at Chippewa Cty Fair
Oct 22 Arts & Crafts Fair
Nov 8 Book & Bake Sale

**SPONSOR
HERITAGE
EVENTS**

Motion carried.

Discussion was held on an Anderson, Tackman & Co audit bill. This bill was \$1,578.00 over the audit bid. Request will be made for the amount charged for consulting services.

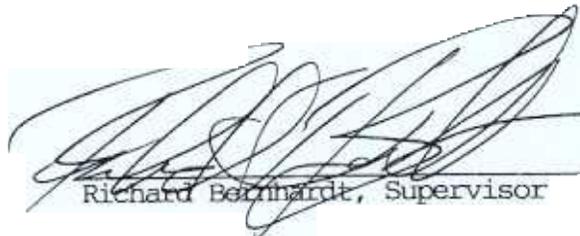
Discussion was held on the insurance responsibility of those items on loan in the Heritage Building.

It was announced that the Police Dept received a grant of \$500.00 from the Chippewa County Child Protection Council.

MOVED: by June Douglas, second by Jim Moore, that the Meeting be adjourned at 8:20. Motion carried.

ADJOURNMENT


Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Woody Van Volkenberg, Cheryl Shelanskey
Attendance: 1

The Meeting was called to order by Supervisor Bernhardt at 7:30 P.M.

MOVED: by June Douglas, second by Jim Moore, to approve the Minutes of the Regular Meeting of August 1, 1994 and the Special Meeting of July 25, 1994 as written. Motion carried.

MINUTES

The Finance Committee recommended that the bills be paid for \$103,283.83 and that the \$1,578 bill over the bid amount be paid to Anderson Tackman and Company.

MOVED: by June Douglas, second by Jim Moore, that the following bills be paid:

General Fund	\$33,973.32
Fire Fund	190.37
Ambulance Fund	405.75
Property Mng Fund	8,786.18
Road Maint	7,317.82
Park & Rec	3,333.93
Golf Course Fund	26,721.23
DPW	20,776.92
Police Fund	<u>1,778.31</u>

PAY BILLS

Checks 5580-5658 103,283.83

Upon roll call vote, all members present, voted "aye". Motion declared carried.

Cheryl Shelanskey gave the Park & Recreation report.

Woody Van Volkenberg reported that he should have a complete reappraisal of the Township completed by December 31, 1994.

MOVED: by Jim Moore, second by Ron Hesselink, to adopt the Police Protection - Special Assessment Resolution No. 1994-1, Approval of Estimated Costs and Expenses for Annual Operation and Maintenance of Police Protection of Special Assessment Roll. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

POLICE
RESOLUTION
1994-1

MOVED: by Marvin Besteman, second by June Douglas, to adopt the Police Protection - Special Assessment Resolution No. 1994-2, Filing of Special Assessment Roll; Notice of Public Hearing. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**POLICE
PROTECTION
1994-2**

Supervisor Bernhardt appointed the following board members to serve on an temporary road advisory committee: Larry Palma, June Douglas and Ron Hesselink.

The Board received the Golf Course Report and the Kinross District Police Dept activity report for July.

Tim McKee reported that the Police Board recommendation was that 6 mil be levied on the Special Assessment District for next year.

MOVED: by Jim Moore, second by June Douglas, to adopt the Resolution of MacMhaolain Inc to transfer ownership of 1994 Class C licensed business from PAJA'S INC. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

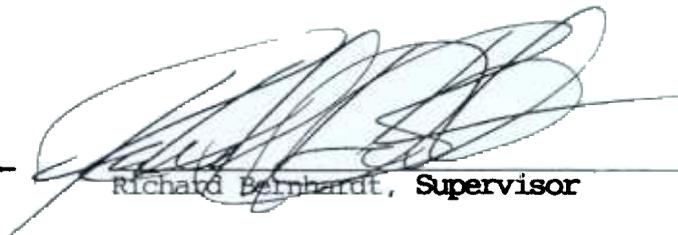
**MACMHAOLAIN
PAJA'S
LIQUOR LIC
TRANSFER**

Correspondence was received from R Waldrop concerning Cable TV.

MOVED: by Jim Moore, second by June Douglas, that the Meeting be adjourned at 9:20. Motion carried.

ADJOURNMENT

Marvin Besteman Jr.
Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

PURPOSE: Police Special Assessment, Tolling Order & any all matters relating to Cable Rate Regulations, Truth in Taxation.

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
James Moore, Trustee
Larry Palma, Trustee
Ron Hesselink, Trustee
Sheri Davie, Trustee

Also present: Woody Van Volkenburg
Attendance: 6

The Meeting was called to order at 9:05 P.M. by Supervisor Bernhardt.

Supervisor Bernhardt read the Police Protection - Special Assessment Resolution No.1994-3.

MOVED: by June Douglas, second by Sheri Davie, to adopt the Police Protection **POLICE**
Special Assessment Resolution No.1994-3, Confirmation of Special Assessment **SPECIAL**
Roll: Lien: Payment and Collection of Special Assessment. Upon roll call **ASSESSMEN**
vote, all members present, voted "aye". Motion declared carried. See **RESOLUTIO**
attached. **1994-3**

MOVED: by Jim Moore, second by Larry Palma, to adopt the Cable TV Resolution **CABLE TV**
and Tolling Order. Upon roll call vote, all members present, voted **TOLLING**
"aye". Motion declared carried. See attached. **ORDER**

Reviewed the letter from MTA attorneys' on the millage rollback where voted at the August primary. See attached.

Supervisor Bernhardt reported that the figures and date for the Truth in Taxation Hearing was published in the paper incorrectly. The Hearing has been rescheduled for August 19.

MOVED: by Marvin Besteman, second by June Douglas, to adopt the First **TRUTH IN**
Resolution Truth in Taxation. Upon roll call vote, all members present, **TAXATION**
voted "aye". Motion declared carried. See attached.

Lenore Pepler reported that the Diane Pepler Golf Tournament was a success and thanked the Ambulance Corp for the meal and the Township Board for their support.

MOVED: by Jim Moore, second by Ron Hesselink, that the meeting be adjourned at **ADJOURNME**
9:32. Motion carried.


Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Larry Palma, Trustee

MEMBERS ABSENT

Richard Bernhardt, Supervisor
Jim Moore, Trustee
Sheri Davie, Trustee

Also present: Brian Hamp, Woody Van Volkenburg
Attendance: 5

The Meeting was called to order by Trustee Ron Hesselink at 7:30 P.M

MOVED: by June Douglas, second by Larry Palma, to approve the Minutes of the Regular Meeting of August 15, 1994 and the Special Meeting of August 29, 1994 as written. Motion carried.

MINUTES

Ron Hesselink reported on the Real Estate Committee Meeting of August 24, 1994. The request from Frank and Dianne Naccarato to purchase land along M-80 for \$2100 was reviewed. The Committee recommendation was that the offer was to low. An extension of the lease will be considered if they pave the parking lot.

June Douglas reported on the Finance Committee Meeting. Recommendation was to pay the bills for \$30,970.11, to allow Woody Van Volkenburg to attend a 3 day assessors workshop and allow Brian Hamp to purchase a 77 Toro sprayer and utility vehicle and a Jacobsen front deck mower.

MOVED: by June Douglas, second by Marvin Besteman, that the bills be paid:		
	General Fund	\$2,911.16
	Fire Fund	302.39
	Ambulance Corp	1,007.75
	Park & Rec	1,953.89
	Golf Course	1,512.75
	DPW	19,941.10
	Police Fund	<u>3,341.07</u>

PAY BILLS

Ck# 5669-5739 Grand Total \$30,970.11

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by June Douglas, second by Marvin Besteman, to allow Brian Hamp to purchase a Jacobsen front deck mower. Upon roll call vote, Douglas, Besteman & Hesselink voted "aye". Palma voted "nay". Motion declared carried.

JACOBSEN
FRONT DECK
MOWER

MOVED: by Marvin Besteman, second by June Douglas, to allow Brian Hamp to purchase a Toro sprayer and utility vehicle not to exceed \$16,000 with a trade in of the John Deere utility vehicle. Upon roll call vote, all members present, voted "aye". Motion declared carried.

TORO
SPRAYER
UTILITY
VEHICLE

MOVED: by June Douglas, second by Larry Palma, to allow Woody Van Volkenburg to attend the 3 day Michigan Assessors Association workshop. Motion carried.

VAN VOLKENBURG
ASSESSORS
WORKSHOP

June Douglas reported on a meeting the Personnel Committee had with members of the Ambulance Corp on August 25. Discussion was held on the purpose of the Ambulance Corp Association, goals of the Ambulance Corp, budget, clothing allowance, ambulance building and the ambulance corp policies and procedures.

A letter of resignation was received from Dave Kauer, Ambulance Corp Captain.

Brian Hamp gave a Golf Course report. His work crew is down to 6 workers, he is ready to seed the new greens nursery and completion on the No. 14 irrigation.

Joan Bernhardt Reed reported that there is a black knot fungus in some of the pin cherry trees in the condo association housing. The DNR recommendation is to cut and burn the trees. A request for Township help was made.

MOVED: by June Douglas, second by Ron Hesselink, to charge the following water/sewer bills to the tax roll:
#17-008-600-028-00 28 Windermere Drive \$38.03 Badder
#17-008-280-109-00 6 Clubhouse Drive \$100.23 Von Suchy
Upon roll call vote, all members present, voted "aye". Motion declared carried.

WATER BILLS
ON TAX ROLLS

MOVED: by Larry Palma, second by Ron Hesselink, to charge off the following water bills:
9 Sheila Circle, Ozzie & Bonita Ford \$24.10
21 Parkside Drive, Anne Fehrle Witcher \$1.27
Motion carried.

CHARGE OFF
WATER BILLS

MOVED: by Marvin Besteman, second by Larry Palma, to adopt the Budget Adjustment and/or Increase Resolution. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried. See attached.

BUDGET
ADJUSTMENT

The Kinross District Police activity report was received for the month of August 1994.

Gary Baier introduced himself as the new project manager for the Sault Tribe of Chippewa Indians. He will be in charge of the housing development for the homes purchased in Kinross.

MOVED: by Larry Palma, second by June Douglas, that the meeting be adjourned at 8:14. Motion carried.

ADJOURNMENT


Marvin Besteman Jr., Clerk


Richard Bernhardt Supervisor

Sept 9, 1993

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING

310 Curtis

MEMBERS PRESENT:

Richard Bernhardt, Supervisor
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Larry Palma, Trustee

MEMBERS ABSENT:

Marvin Besteman, Jr., Clerk
Sheri Davie, Trustee

Attendance: 1

The Meeting was called to order at 9:00 P.M. by Supervisor Bernhardt.

MOTION: by June Douglas, supported by Jim Moore, to adopt the Police Protection-Special Assessment Resolution #1993-3. Confirmation of Special Assesment Roll: Lien; Payment and Collection of Special Assessment. Upon roll call vote, all members present, voted, "aye". Motion declared carried. See attached.

**POLICE SPECI
ASSESSMENT
RESOLUTION
#1993-3**

The first reading of the Cable TV Ordinance was done by Supervisor Bernhardt.

Comments were made regarding Cable TV regulation.

MOTION: by Ron Hesselink supported by June Douglas, to adjourn the meeting at 9:28. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Larry Palma, Trustee
Ron Hesselink, Trustee

MEMBERS ABSENT

Sheri Davie, Trustee

Also present: Woody Von Volkenberg, Norm Perkins, Cheryl Shelanskey
Attendance: 29

The Meeting was called to order by Supervisor Bernhardt at 7:30 P.M.

MOVED: by Ron Hesselink, second by Larry Palma, to approve the Minutes of the MINUTES
Regular Meeting of Sept 6, 1994 as written. Motion carried.

PUBLIC COMMENTS

It was reported that the Woodside Community Womens Club will sponsor a
Meet the Candidate Night on October 19, 1994 at the Township Hall.

Pat Haskell asked for a breakdown of the money from the Golf Course that
goes into the Park and Recreation budget.

FINANCE COMMITTEE

The Finance Committee recommended that the bills be paid for
\$266,916.79. Bids for painting the Fire Hall were reviewed: Wolf
Interiors, \$6,500 with power wash; Kabat Painting, \$2,330 without
power wash and Superior Painting, \$3,500 with power wash. The
Finance Committee and the Fire Department recommended that the bid
be awarded to Superior Painting for \$3,500 with power wash.

MOVED: by June Douglas, second by Jim Moore, that the following bills be
paid:

General Fund	\$ 4,708.52
Fire Fund	275.17
Ambulance Fund	1,316.55
Property Mng Fund	1,597.26
Bldg Authority Const Fd	140,788.81
Park & Rec Fund	2,622.04
Golf Course Fund	57,704.89
DPW	54,908.79
Police Fund	\$ 2,994.76

BILLS

Cks 5740-5803 \$266,916.79

Upon roll call vote, all members present, voted "aye". Motion
declared carried.

MOVED: by Jim Moore, second by Ron Hesselink to pay the Building
Authority Construction Fund bills for \$140,788.81. Upon roll
call vote, all members present, voted "aye". Motion declared
carried.

BLDG AUTHORITY
CONST BILLS

MOVED: by June Douglas, second by Jim Moore, to award the bid to paint the Fire Hall to Superior Painting for \$3,560.00 with power wash as recommended by the Finance Committee and the Fire Department. Upon roll call vote, all members present, voted "aye". Motion declared carried.

PAINT
FIRE HALL

PERSONNEL COMMITTEE

The Personnel Committee recommended the salary step increase for Norm Perkins as outlined in his 3 year contract. Recommendation was also made to hire a full time laborer at the DPW.

MOVED: by June Douglas, second by Jim Moore, to approve the annual step increase for Norman Perkins as outlined in his 3 year contract. Retroactive to July 5, 1994. Upon roll call vote, all members present, voted "aye". Motion declared carried.

PERKINS
STEP
INCREASE

MOVED: by June Douglas, second by Jim Moore, to create a full time laborer position at the DPW and to advertise for such. Motion carried.

DPW
LABORER

DPW report was given by Norman Perkins
Park & Recreation report given by Cheryl Shelanskey

MOVED: by Ron Hesselink, second by Larry Palma, to allow Norman Perkins to purchase a Mustang Jetter for \$2,769.50. Upon roll call vote, all members present, voted "aye". Motion declared carried.

PURCHASE
MUSTANG
JETTER

Larry Baker, Fire Chief made a request to allow Alan Moses to join the Kinross Fire Department.

MOVED: by Jim Moore, second by Ron Hesselink, to allow Alan Moses to join the Kinross Township Volunteer Fire Department. Motion carried.

MOSES
ON
FIRE DEPT

Gary Baier of the Sault Tribe of Chippewa Indians made a presentation of the DeMawating Development which was a proposal for the housing area purchased by the Sault Tribe. Plans are for 350 units to be placed in trust, of these, 90 units are for low or medium income families. The cost to fix up each unit is approximately \$15,000. Projection is 160 completed units by the end of 1995.

Recess 8:45
Reconvene: 8:59

The Public Hearing was closed at 9:00 P.M.

MOTION: by Ron Hesselink, second by June Douglas, to adopt the Truth in Taxation Final Resolution for purposes of establishing 1994 tax levy. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

TRUTH
IN TAXATION

Jim Moore reported on the progress of the DNR planting of fish in Kinross Lake. In October the DNR will prepare Dukes Lake for stocking of trout.

Supervisor Bernhardt and Clerk Besteman reported on the National Association of Town and Township Education Convention they recently attended in Washington DC.

MOTION: by Jim Moore, second by June Douglas, to authorize Larry Palma to proceed on the new sign at M80 and Fair Road. Motion carried.

**M80/FAIR ROAD
SIGN**

MOTION: by June Douglas, second by Jim Moore, that the Meeting be adjourned at 9:48. Motion carried.

ADJOURN


Marvin Besteman Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Woody Van Volkenburg, Cheryl Shelanskey, Brian Hamp
Attendance: 8

The Meeting was called to order by Supervisor Bernhardt at 7:30 P.M.

MOVED: by Jim Moore, second by Ron Hesselink, to approve the Minutes of the Regular Meeting of Sept 19, 1994 as written. Motion carried.

MINUTES

The Finance Committee recommended that the bills be paid and that \$2,305 in ambulance bills be charged off, with collection to continue with other means (small claims court).

MOVED: by June Douglas, second by Jim Moore that the following bills be paid:

General Fund	\$3,241.67
Fire Fund	2,123.42
Ambulance Fund	1,409.22
Prop Mgmt Fund	4,345.00
Park & Recreation	6,212.80
Golf Course	29,040.94
DPW	9,524.51
Police Fund	<u>1,623.76</u>

BILLS

\$57,521.32

Check # 5808-5866

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by June Douglas, second by Jim Moore, to charge off the following ambulance bills, to be collected by other means (small claims court) for \$2,305: Trena Baker \$200, James Brown \$95, Lucinda Causley \$155, Bob Gagne \$200, Loretta Greeley \$145, Anna Laura Lovejoy \$250, James McAlister \$190, Charles Sharp \$120, Helen Sinkovich \$120, Bren Ricks \$190, Jonathon Shaw \$190, Tina Tolliver \$200, Jeff Vanagan \$250. Motion carried.

AMBULANCE
BILLS
CHARGE OFFS

PERSONNEL COMMITTEE

The Personnel Committee recommended that the following be given: Woody Van Volkenburg raise to \$10.40 retroactive to 9/25/94; Joan Crevier, 6 month raise to \$6.41 retroactive to 8/15/94; Silva Freeman, 1 year raise to \$7.43 effective 10/5/94.

MOVED: by June Douglas, second by Jim Moore, to hire Mike Langendorf as a part time officer for the Police Department. Motion carried.

HIRE
LANGENDORF

MOVED: by June Douglas, second by Jim Moore, to increase Woody Van Volkenburg' salary to \$10.40 per hour. Motion carried.

VAN VOLKENBURG
SALARY

MOVED: by June Douglas, second by Sheri Davie, to allow the 6 month raise to Joan Crevier to \$6.41 per hour. Motion carried.

CREVIER
RAISE

MOTION: by Ron Hesselink, second by Jim Moore, to allow the 1 year raise to Silva Freeman to \$7.43 per hour. Motion carried.

FREEMAN
RAISE

Park and Recreation report was given by Cheryl Shelanskey.

Golf Course report was given by Brian Hamp.

Dave Windmueller, Golf Course Committee Chairman, presented a request to purchase, with trade-ins, golf carts as to an agreement of 1992. Windmueller will negotiate for new golf carts with trade-ins.

Chief Tim McKee reported that the Police Dept has reduced Dyke Justins' contract from \$833 per month to \$650. The Police Dept recommends purchase of a base radio for \$1210 from El Com Services.

MOVED: by Ron Hesselink, second by June Douglas to allow the Police Dept to purchase a base radio for \$1,210 from El Com Services. Upon roll call vote, all members present, voted "aye". Motion declared carried.

PURCHASE
POLICE
BASE RADIO

MOVED: by Jim Moore, second by June Douglas, to reduce Dyke Justin' contract from \$833 to \$650. Motion carried.

JUSTIN
CONTRCT

Jan Chambers reported the Ambulance Corp recommendation that Jan Chambers be appointed Corp Captain and Sue Baker be appointed as Corp Co-captain. Back up rates were discussed for the Ambulance Corp to cover the Department of Correction Facilities. Frank Hundiak and Patrick Topij applications were presented for approval. Discussion was held on Kinross Ambulance taking back coverage of west Kinross along Tilson Road to Bound Road from Rudyard Ambulance Corp.

MOVED: by Jim Moore, second by Larry Palma, to appoint Jan Chambers as Corp Captain and Sue Baker as Co-Captain of the Ambulance Corp. Motion carried.

AMBULANCE
CORP CAPTAIN
& CO-CAPTAIN

MOVED: by Marvin Besteman, second by Ron Hesselink, to charge the following rates to the Department of Corrections as backup ambulance service:

DOC
AMBULANCE
RATES

Call out	70.00
Basic Rate	350.00
EKG Rate	400.00
Oxygen & Shock	450.00
EMT Wage (Per Hour)	15.00
MFR (Per Hour)	10.00
DRV (Per Hour)	5.00
Mileage	
Per Mile, Loaded	2.50

Motion Carried.

MOVED: by June Douglas, second by Jim Moore, to accept the applications for Frank Hundiak and Patrick Topij for drivers on the Ambulance Corp. Motion carried.

HUNDIAK
TOPLJ
AMB CORP

MOVED: by Marvin Besteman, second by Jim Moore, to sign the Mutual Aid Agreement for ambulance service with Pickford Township. Motion carried.

PICKFORD
MUTUAL AID

MOVED: by Sheri Davie, second by Jim Moore, to allow the Ambulance Corp to cover the LSSU hockey games with ambulance No.3. Motion carried with one no vote.

**AMB CORP
COVER
LSSU
HOCKEY**

MOVED: by June Douglas, second by Sheri Davie, to have the Kinross Ambulance Corp cover the area of Tilson Road to Bound Road the Rudyard Ambulance Corp is now covering. *Recorded 3-6-95*

**TILSON/BOUND
AMB COVERAGE**

MOVED: by Jim Moore, second by June Douglas, to adopt the Budget Adjustment and/or Increase Resolution. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BUDGET
RESOLUTION**

Correspondence was received from John Pestle in regard to cable TV rates

Supervisor Bernhardt reported on the advantages and cost on taking a mid term census.

MOTION: by Jim Moore, second by Larry Palma, to adjourn the Meeting at 8:56. Motion carried.

ADJOURN

Marvin Besteman Jr.
Marvin Besteman Jr., Clerk

Richard D. Bernhardt
Richard D. Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT

Jim Moore, Trustee

Also present: Norman Perkins, Brian Hamp, Woody Van Volkenburg, Cheryl Shelanskey

Attendance: 16

MOVED: by June Douglas, second by Sheri Davie, to approve the Minutes of the Regular Meeting of October 3, 1994 as written. Motion carried.

MINUTES

PUBLIC COMMENTS

Pat Haskell asked if there are plans for a Christmas parade and decorations for the area. Supervisor Bernhardt reported that the DPW will put up the Christmas decorations.

FINANCE COMMITTEE

The Finance Committee recommended that the bills be paid. A request for a refund of Annual Green Fees from Jesse Marson will be reviewed after more information is received.

MOVED: by June Douglas, second by Marvin Besteman, that the following bills be paid for \$145,130.29:

BILLS

General Fund	\$ 5,505.19
Fire Fund	197.44
Ambulance Fund	10,782.68
Property Mng	2,669.57
Debt Service	12,041.50
Park & Recreation	2,049.48
Golf Course	25,653.94
DPW	83,714.37
Police Fund	<u>2,516.12</u>

Checks #5867-5947 \$145,130.29

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOTION: by June Douglas, second by Larry Palma, that the Partial Payment Request No.3 from DeVere Construction Co and the Mika, Meyers, Beckett & Jones bills be paid upon Building Authority approval. Upon roll call vote, all members present, voted "aye". Motion declared carried.

PAYMENT
DEVERE CONST

MOTION: by June Douglas, second by Larry Palma, to put Dennis Szymankiewicz as a full time police officer as of August 29, 1994. Motion carried.

SZYMANKIEWICZ
FULL TIME

MOTION: by June Douglas, second by Larry Palma, to set Woody Van Volkenburg wage at \$12.15 per hour retroactive to 9/25/94. Motion carried.

VAN VOLKENBURG WAGE

The Policy and Procedure Committee presented policies for rental rates for Township Hall and 4H Building, Sexual Harassment and Bid Policy on items less than \$20,000 with recommendation that they be adopted.

MOTION: by Sheri Davie, second by Larry Palma, to adopt the Sexual Harassment Policy. See attached. Motion carried.

SEXUAL HARASSMENT POLICY

MOTION: by Marvin Besteman, second by Larry Palma, to adopt the Rental Rates and Policy for the Township Hall and 4H Building. Motion carried. See attached.

RENTAL RATES TWP HALL & 4H

MOTION: by Larry Palma, second by June Douglas, to adopt the Bid Policy on items less than \$20,000. See attached. Motion carried.

BID POLICY ITEMS UNDER 20,000

Cheryl Shelanskey, Park & Rec Director, presented 2 proposals for a new furnace at the Park Caretakers House.

Great Lakes Service \$5,340
Klaty's Plumbing 3,420

MOTED: by June Douglas, second by Sheri Davie, to have Klaty's Plumbing, Heating & Electrical Co install a new Bryant 90% plus high energy furnace in the Fairgrounds Caretakers House as stated in the bid proposal for \$3,420. See attached. Motion carried.

FAIRGROUNDS CARETAKER FURNACE

Supervisor Bernhardt reported that the gas company will put the natural gas line into the Recreation Center the last week of November. Dave Baker from Great Lakes Services has donated a used furnace for the Rec Center.

Brian Hamp gave the Golf Course report. Golf Course revenue is up \$6,217 while expenditures are down \$4,607. By the weeks end all full time employees will be laid off.

Norman Perkins, DPW Superintendent gave his report on the Construction Project, Country Club Drive Main, Caretakers House at Fairgrounds, Water Distribution System flushed, laborers position, DPW Complex, graffiti on water tower.

Clarke Noble explained to the Board that he is receiving Workmans Compensation for an injury he received on an ambulance run. Blue Cross Blue Shield coverage at the University where he works will end on October 21, 1994. A request was made that the Township cover his Blue Cross Blue Shield until he is able to return to work.

MOTION: by Sheri Davie, second by Larry Palma, to pay Clarke Nobles' health care benefit for November 1994. Motion carried.

NOBLE HEALTH CARE BENEFIT

The Policy & Procedure Committee will look into coverage for Fire Dept and Ambulance Corp volunteers to supplement workers compensation.

Recess at 8:48
Reconvene at 9:03

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee - arrived at 8:04

Also present: Cheryl Shelanskey, Woody Van Volkenberg, Brian Hamp
Attendance: 10

MOVED: by Ron Hesselink, second by June Douglas, to approve the Minutes of the October 17, 1994 Regular Meeting as written. Motion carried.

MINUTES

PUBLIC COMMENTS

John Gaines inquired on the status of the Rec Center. Discussion was held on completion plans and use of the room for planned activities.

Jim Riggle made an inquiry about Township zoning and when it went into effect.

Discussion was held concerning the speed limits on M-80.

FINANCE COMMITTEE

Finance Committee recommendation was to pay the bills for \$32,831.14 and to refund 1/2 of the Annual Greens Fees of Taio Marson.

MOVED: by June Douglas, second by Jim Moore, that the following bills be paid:

General Fund	\$ 2,748.00
Fire Fund	2,469.95
Ambulance Fund	1,684.31
Park & Rec	6,880.88
Golf Course Fund	1,828.41
DPW	15,008.98
Police Fund	<u>2,210.61</u>

PAY BILLS

CK# 5952-6020 \$32,831.14
Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by Jim Moore, second by Marvin Besteman, to adopt the Budget Adjustment and/or Increase Resolution. See attached. Upon roll call vote, 5 members voted "aye"; 1 member voted "nay". Motion declared carried.

BUDGET
ADJUSTMENT
RESOLUTION

PERSONNEL COMMITTEE

Interviews were held for a full time laborer position at DPW. It was recommended that Jim Williams be put on as a full time laborer at the DPW. Tim Strong will be put on a reserve hire list for 6 months if a full or part time laborer position becomes available and he is still interested in the job.

Evaluations were received on Dareld Jarvie, Cathy Chappa, Joe Krause and Claude Rath.

MOVED: by June Douglas, second by Jim Moore, to hire Jim Williams as a full time laborer at DPW. Motion carried.

HIRE WILLIAMS

MOVED: by June Douglas, second by Jim Moore, to put Tim Strong on a reserve hire list for 6 months if a full or part time laborer position becomes available and he is still interested in the job. Motion carried.

RESERVE HIRE LIST-STRONG

MOVED: by June Douglas, second by Jim Moore, to give Dareld Jarvie a step increase of .51 per hour effective 10/2/94. Motion carried.

JARVIE STEP INCREASE

MOVED: by June Douglas, second by Jim Moore, to give Joe Krause a step increase of .31 per hour effective after 2080 hours. Motion carried.

KRAUSE STEP INCREASE

MOVED: by June Douglas, second by Jim Moore, to give Cathy Chappa a step increase of .31 per hour effective 11/20/94. Motion carried.

CHAPPA STEP INCREASE

MOVED: by June Douglas, second by Jim Moore, to set the annual salary of Brian Hamp at \$22,000 effective October 1, 1994. Motion carried.

HAMP SALARY INCREASE

REAL ESTATE COMMITTEE

The Real Estate Committee recommended the extension of the lease on Building 303, Lynn Auto Parts for an additional 3 years with 2 additional renewals of 3 years; lease to include an option to purchase for \$42,000 per the appraisal; option can not be exercised for five years.

Recommendation to allow a rent credit of \$700 be granted to Smith Carpet as an offset to the \$2,036 in improvements made to Building 313 by tenant, credit to be applied at a rate of \$100 per month.

Recommendation that the lots on Fair Road not be sold at this time. When the land is marketed, it is recommended that the land be split into 6 parcels of approximately 2.4 acres each.

MOVED: by Ron Hesselink, second by Jim Moore, to extend the lease on Building 303, Lynn Auto Parts, for an additional 3 years with two additional renewals of 3 years; lease to include an option to purchase for \$42,000 per the appraisal; option can not be exercised for five years. Motion carried.

BLDG 303 LEASE

Sheri Davie arrived at 8:04

Motion carried.

MOTION: by Ron Hesselink, second by Larry Palma, to allow a rent credit of \$700 to Smith Carpet as an offset to the \$2,036 in improvements made to Building 313 by tenant, credit to be applied at a rate of \$100 per month. Motion carried.

RENT CREDIT BLDG 313

POLICY & PROCEDURE COMMITTEE

The Policy & Procedure Committee meet with Jan Chambers and Sue Baker to review the Policy & Procedure for the Ambulance Corp. The policy included applications, membership and job description. The Committee recommends the adoption of the policy.

Discussion was held on an area business sign.

MOTION: by Marvin Besteman, second by Jim Moore, to adopt the Ambulance Corp Policy. See attached. Motion carried.

AMBULANCE
CORP POLICY

Discussion was held on a request from the Township employees that sick leave policy be changed to include immediate family members illnesses.

MOVED: by Larry Palma, second by June Douglas, to maintain an Area Business Sign as follows:

BUSINESS
SIGN

- Twenty four (24) - 32"X 36" wide signs
- cost is \$50.00 per year rental
- sign to be painted by Township authorized painter; cost paid by advertiser
- Township personnel only will install or remove signs
- expenses will be paid by Township with revenues to go into Park & Recreation

Motion carried.

Cheryl Shelanskey, Park & Recreation director reported on the following: winterization of fairgrounds, camping revenue, halloween activities, Christmas party, volunteer meeting, Recreation Center, winter storage, snowmobile trails, caretaker's house, Park & Rec meeting date and amendment to the Park & Recreation Resolution.

MOTION: by Jim Moore, second by Sheri Davie, to adopt the Resolution - Amendment to Section 2 of the Parks and Recreation Board Resolution. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

RESOLUTION
P & R
BOARD

Brian Hamp gave the Golf Course report on fungicide, leaves and the pump house.

Jan Chambers presented the application of EMT Duane Ordiway for the Ambulance Corp with the recommendation that the application be approved.

MOVED: by June Douglas, second by Jim Moore, to accept the application of EMT Duane Ordiway to the Ambulance Corp. Motion carried.

ORDIWAY
AMBULANCE
MEMBER

Jan Chambers made a request for new uniforms for the Ambulance Corp members. Cost of each complete uniform would not exceed \$400. The budget will be checked as for availability of funds.

MOVED: by June Douglas, second by Jim Moore, to pay Clarke Nobles' health care benefit for December 1994. Motion carried.

NOBLE
HEALTH CARE
BENEFIT

A letter of resignation from the Golf Course Committee was received from Paul Shelley.

MOTION: by Marvin Besteman, second by Jim Moore, to adopt the Resolution for the rebuilding of Mackinaw Trail. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

RESOLUTION
MACKINAW
TRAIL

MOTION: by Marvin Besteman, second by June Douglas, to refund 1/2 of the Annual Greens Fee of Taio Marson. Upon roll call vote, 6 members voted "aye", 1 member voted "nay". Motion declared carried.

MARSON
REFUND

Jim Moore reported on the status of fish in Dukes Lake. The DNR has treated the lake with plans to replant it in May 1995.

Correspondence was received from the following:

1. Municipal Underwriters in regard to Accident Insurance for Volunteers
2. Bresnan Communications regarding Fox programming
3. Rebecca Fischer regarding her Ambulance bill.
4. William Dyke Justin
5. Walmart regarding a donation \$200 in the name of their associate, Garrett Grabendike who is also a volunteer on our Police Department.
6. William Clancy
7. John Campbell, EUPPC

The Kinross District Police Report was received for the month of October 1994.

A letter will be sent to Brent Armstrong thanking him for the use of cellular phones during Halloween weekend.

MOVED: by Sheri Davie, second by Ron Hesselink, to allow Township Board members to attend the 42nd Annual MTA Educational Conference. Motion carried.

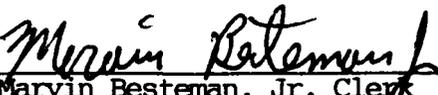
MTA
CONFERENCE
ATTENDANCE

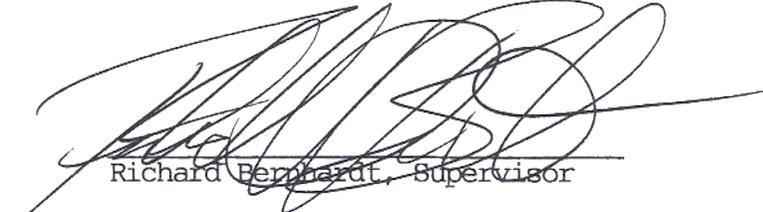
Discussion on:

1. Golf Course being combined under the Park & Recreation department.
2. Township Master Plan.

MOVED: by Jim Moore, second by Ron Hesselink, that the Meeting be adjourned at 9:02. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr. Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Sheri Davie, Trustee

MEMBERS ABSENT

Larry Palma, Trustee

Also present: Norman Perkins, Woody Van Volkenberg
Attendance: 11

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOVED: by Jim Moore, second by Ron Hesselink, to approve the Minutes for the November 7, 1994 Regular Meeting as written. Motion carried.

MINUTES

PUBLIC COMMENTS

Jean Anderson and Julia Wileman operators of the J's Ceramic Workshop reported that the wind did damage to the roof on the ceramic building. It will cost approximately \$750.00 to fix the roof. They requested rent credit or asked if the Township would repair the roof.

MOTION: by Marvin Besteman, second by Ron Hesselink, to refer J's Ceramic Workshop to the Real Estate Committee for review of the roof repair. Motion carried.

J'S CERAMIC
ROOF REPAIR

FINANCE COMMITTEE

The Finance Committee recommended that the bills for \$218,000.87 be paid. The Committee reported that Kinross Family Laundromat, Paula Noble and Class Act Kitchen & Bath, Larry Palma are behind on EDC loan payments.

MOVED: by June Douglas, second by Jim Moore, that the following bills be paid for \$218,000.87;

PAY BILLS

General Fund	\$7460.56
Fire Fund	218.65
Ambulance Fund	817.84
Property Mgtment	985.02
Park & Recreation	2946.75
Golf Course	3168.62
DPW	11030.52
Police Fund	1089.88
	<u>\$27717.84</u>

Bldg Authority Const Fund
\$190283.03

Check #6021-6087

GRAND TOTAL \$218000.87

Upon roll call vote, all members present, voted "aye". Motion declared carried.

Supervisor Bernhardt reported that the Real Estate Committee will be meeting on Monday, November 28, 1994. They will be meeting with people interested in leasing the White Chapel. The Advisory Road Committee has been active and will be meeting Nov 30.

Norman Perkins, DPW, reported on the following: cathodic protection system, used equipment sale, Country Club water line, Forest Lodge road repairs, boundary and no parking signs, trickling filter, lift station change order, budget, new roof on Clarifier Bldg, backhoe, computer hard drive and lights on new sign.

MOVED: by Jim Moore, second by June Douglas, to accept the high bids on the used equipment. The bids on Equipment Lot #1 will not be accepted. Motion carried.

USED EQUIP
BIDS

MOVED: by June Douglas, second by Jim Moore, to approve the Change order No.2 for \$16,567 on the Blueberry Lift Station with Wegenmaker Construction Company. Upon roll call vote, all members present, voted "aye". Motion declared carried.

CHANGE ORDER
BLUEBERRY
LIFT STATION

The Park and Recreation report was received from Cheryl Shelanskey.

MOVED: by Marvin Besteman, second by Sheri Davie, that we become a member of the Michigan Recreation and Parks Association. Motion carried.

MEMBER
MICH REC
& PARK ASSN

MOVED: by Marvin Besteman, second by Jim Moore, to allow Cheryl Shelanskey to hire two new groomer operators, part time if needed. Motion carried.

HIRE
PART TIME
GROOMERS

MOVED: by June Douglas, second by Jim Moore, to adopt the Cable TV Resolution and Accounting Order. See attached. Upon roll call vote, all members present, voted "aye". Motion declared carried.

CABLE TV
RESOLUTION &
ACCOUNT ORDER

Discussion was held on the employees request for use of sick leave. This is referred to the Policy and Procedure Committee Meeting on Nov 28 at 7:30 PM.

CORRESPONDENCE

Joel Postma in regards to the Thompson Junkyard and violations to the Townships Ordinance.

Bart Stupak regarding tribal status

Earth Tech regarding the proposed change order for the Blueberry Lift Station Project.

The letter received at the Nov 7, 1994 from Rebecca Fischer will be referred to the Finance Committee.

Supervisor Bernhardt reported that it is the intent of the Board that only one space be sold to each business on the Kinross Business sign.

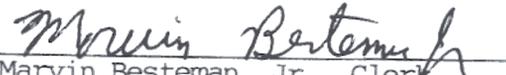
November 21, 1994

Page 3

Trustee Jim Moore reported that we are waiting for the County to complete the maps before we can start on the Master Plan.

MOTION: by Jim Moore, second by June Douglas, that the Meeting be adjourned at 8:56. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Ron Hesselink, Trustee
Jim Moore, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee

Also present: Norman Perkins, Woody Van Volkenberg, Brian Hamp, Cheryl Shelanskey, representatives from Earth Tech.

Attendance: 9

The Meeting was called to order at 7:30 by Supervisor Bernhardt.

MOVED: by Jim Moore, second by Sheri Davie, to approve the Minutes of the November 21, 1994 Regular Meeting as written. Motion carried.

MINUTES

The Finance Committee recommended that the bills for \$34,087.31. The Committee reviewed the request made by Rebecca Fischer for a refund of ambulance charges. Recommendation was to deny the request for reimbursement from Rebecca Fischer.

MOVED: by June Douglas, second by Jim Moore, that the following bills be paid:

General Fund	\$2,444.42
Fire Fund	185.05
Ambulance Fund	566.04
Property Management	358.80
Park & Recreation	1,307.95
Golf Course	660.99
DPW	27,115.95
Police Fund	<u>1,448.11</u>
Grand Total	\$34,087.31

PAY BILLS

Check #6091-6141

Upon roll call vote, all members present, voted "aye". Motion declared carried.

MOVED: by June Douglas, second by Jim Moore, to authorize the 4 payments under the Bonds, subject to the approval by the Building Authority in the amount of \$61,214.33. Upon roll call vote, all members present, voted "aye". Motion declared carried.

**BOND
PAYMENTS**

The Real Estate Committee made a recommendation to lease the White Chapel to the Antioch Bible Church.

MOVED: by Sheri Davie, second by Larry Palma, to lease the White Chapel starting January 1, 1995 to the Antioch Bible Church for a period of five (5) years.

Yr 1 & 2	rent \$300/month
Yr 3	rent \$375/month
Yr 4 & 5	rent \$450/month

**WHITE CHAPEL
LEASE**

two (2) three year renewal options

white chapel lease (continued)

- waive rent for first three months
- lessee to take care of cleaning & painting, etc.
- Township to reactivate plumbing & heating

Motion carried.

A letter was received a letter from J's Ceramic Workshop, they are terminating the lease of Building 316.

The Policy & Procedure Committee made a recommendation for sick leave policy for employees in regard to sick family members.

MOVED: by Sheri Davie, second by June Douglas, to prepare an amendment to the Township Policy Handbook regarding sick leave policy:

- 1. before the sick leave is used for the purpose, any comp time is to be used.
- 2. only accumulated sick leave in excess of 80 hours can be used.
- 3. sick leave can only be used for immediate family members as defined under "bereavement leave" in the Policy Handbook.

Upon roll call vote, 6 members voted "aye", 1 member voted "nay". Motion declared carried.

**PREPARE
AMENDMENT/
POLICY
HANDBOOK**

Norman Perkins reported on a meeting with Supervisor Bernhardt and representatives of Earth Tech concerning the change order on the Blueberry Lift Station.

Dave Austin, of Earth Tech reported that their firm has made some mistakes on the engineering of the Blueberry Lift Station, causing the need for the change order. They are willing to work with the Township on the cost of the change order.

Cheryl Shelanskey gave the Park & Recreation report on the Christmas Party, Storage, Caretakers House - new furnace, Snowmobile Trails and grooming donations.

MOVED: by June Douglas, second by Jim Moore, to allow Silva Freeman to attend the MTA Annual Educational Conference on Jan 23-27, 1995. Motion carried.

**FREEMAN
ATTEND
MTA CONFEREN**

June Douglas reported that she will appoint Joan Crevier as temporary Deputy Treasurer for the week of January 23-27, 1995 while the treasurer and deputy treasurer attend the MTA Annual Education Conference.

Discussion was held regarding installation of the furnace at the Recreation Center. Dave Baker from Great Lakes Sales has donated the furnace and has said he would install it. General feeling is that if the installation is not completed by January 20, 1995, the Township will hire someone to install it.

Correspondence received:

- 1. MTA - truth in taxation
- 2. Brent Armstrong, resignation from the Park Board

MOVED: by Jim Moore, second by June Douglas, that the Meeting be adjourned at 8:20. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

December 14, 1993

KINROSS CHARTER TOWNSHIP
SPECIAL MEETING

310 Curtis

Purpose: Reading of proposed changes to Kinross Township Ordinances.
1994-95 Budgets.

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
Ron Hesselink, Trustee
Sheri Davie, Trustee
Jim Moore, Trustee

MEMBERS ABSENT

June Douglas, Treasurer
Larry Palma, Trustee

Attendance: 5

The Special Meeting was called to order at 7:30 P.M. by Supervisor Bernhardt.

The Supervisor read the following ordinances changes:

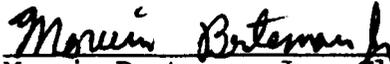
1.101 - 1.102 - 1.103 - 1.104 - 1.105 - 1.106 - 1.107 - 1.108
1.109 - 1.110 - 1.112 - 1.113 - 1.114

Recess: 8:56

Reconvene: 9:08

The Golf Course Budget was reviewed with Brian Hamp.

MOTION: by Ron Hesselink, supported by Jim Moore, that the Special Meeting be adjourned at 10:28. Motion carried.


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor

MEMBERS PRESENT

Richard Bernhardt, Supervisor
Marvin Besteman, Jr., Clerk
June Douglas, Treasurer
Jim Moore, Trustee
Ronald Hesselink, Trustee
Larry Palma, Trustee
Sheri Davie, Trustee; arrived at 8:32

Also present: Mike Hoolsema, Brian Hamp and Cheryl Shelanskey
Attendance: 10

The Meeting was called to order at 7:30 P.M. by Supervisor Bernhardt

MOVED: by June Douglas, second by Jim Moore, to approve the Minutes of the December 5, 1994 Regular Meeting as written. Motion carried.

MINUTES

FINANCE COMMITTEE

The Finance Committee recommended the following:

1. bills be paid
2. purchase a new Ricoh Copy Machine from Soo Printing
3. pay Building Authority bills upon their approval
4. reviewed schedule of payments on Noble loan

MOVED: by June Douglas, second by Jim Moore, to pay the following bills:

PAY BILLS

General Fund	\$47,693.82
Fire Fund	903.04
Ambulance Fund	1,596.96
Property Mngment	2,067.24
Park & Rec Fund	1,517.26
Golf Course Fund	894.09
DPW	48,197.48
Police Fund	917.64
	<u>\$103,787.53</u>
Blding Authority	<u>185,650.19</u>

Grand Total - Ck#6143-6208 \$289,437.72

Upon roll call vote, all members present (Davie absent), voted "aye". Motion declared carried.

MOVED: by June Douglas, second by Jim Moore, to pay \$185,650.19 from the Building Authority Construction Fund. Upon roll call vote, all members present (Davie absent), voted "aye". Motion declared carried.

BLDING AUTH
PAYMENTS

MOVED: by June Douglas, second by Jim Moore, to pay Lake Superior State University for the Health Insurance of Clarke Noble for the month of January. Upon roll call vote, all members present (Davie absent), voted "aye". Motion declared carried.

NOBLE
HEALTH

MOVED: by June Douglas, second by Jim Moore, to purchase a Ricoh copier from Sault Printing for \$6,336. Upon roll call vote, all members present (Davie absent), voted "aye". Motion declared carried.

PURCHASE
RICOH COPIER

MOVED: by June Douglas, second by Larry Palma, to adopt the new loan repayment schedule for Paula Noble from the Kinross Family Laundromat. Motion carried. See attached.

LOAN PMT
SCHEDULE
P NOBLE

Cheryl Shelanskey gave a Park & Rec report on the Christmas Party, Snowmobile Trails and the Recreation Center furnace installation.

MOVED: by Ron Hesselink, second by Jim Moore, to reappoint the following to the Board of Review; Marvin Besteman Sr., Lenora Pepler and Victor Kallio. Motion carried.

BOARD OF
REVIEW
APPOINTMENTS

MOVED: by Jim Moore, second Ron Hesselink, to reappoint Roger Bygrave to the Zoning Board of Appeals until August 1997. Motion carried.

BYGRAVE
ZONING BOARD
OF APPEALS

Recess 7:58
Reconvene 8:15

The following budgets were reviewed with the Township Accountant Mike Hoolsema:

- 1. UDAG Fund
- 2. Drug Enforcement Fund
- 3. EDC Fund
- 4. Road Maint. & Repair Millage Fund
- 5. Pension Trust Fund
- 6. Building Authority Bond Debt Services
- 7. Building Authority Construction Fund

Sheri Davie arrived at 8:32

- 8. Ambulance Fund
- 9. Fire Fund

MOVED: by Jim Moore, second by June Douglas, that the Meeting be adjourned at 9:28 P.M. Motion carried.

ADJOURNMENT


Marvin Besteman, Jr., Clerk


Richard Bernhardt, Supervisor